

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
DECEMBER 5, 2007**

MINUTES

NOTICE Upon notice duly given and received, the regular meeting of the Board of Directors of the Willow Haven Community Association was held on December 5, 2007 at 7:00 P.M., at the Office of Action Property Management, 27555 Ynez Road, Suite 203A, Temecula, CA 92591.

PRESENT Julie Chrisman, Secretary/Treasurer
Marshall Berman, Director
Chris Meyer, Director

Jeanie Drenon, Action Property Management

ABSENT Ruben Hernandez, President
Misty Walker, Vice President

CALL TO ORDER The meeting was called to order at 7:00 P.M. by Jeanie Drenon, Action Property Management.

CONSENT CALENDAR Motion was made, seconded and carried to accept the Consent Calendar dated December 5, 2007, attached and made a part of these minutes.

UNFINISHED BUSINESS **Parking Permit Program** – There were no homeowners present at the meeting to discuss the proposed Parking Permit Program. The Board discussed parking enforcement in general and service as provided by Patrol One. After discussion, management was directed to obtain parking enforcement proposals from various patrol companies and to notify Patrol One that the permit program has been placed on hold indefinitely. Further discussion was tabled to the next Board Meeting.

NEW BUSINESS **Delinquent Assessments – Lien Approvals** – Motion was made, seconded and carried to approve filing of liens on accounts: #551-3117740351; #551-3117750501; #551-3117760671;

Appointment of Officers – The Board discussed reappointment of officers due to the recent addition of two new Board members and due to the current Board president being unable to attend meetings at this point in time, due to his work schedule. Board members expressed the opinion that the Board president should live in the Community and also be

**WILLOW HAVEN COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
DECEMBER 5, 2007 – PAGE 2 OF 2**

available to attend the Board meetings. After discussion motion was made, seconded and carried to appoint Chris Meyer as President of the Association, with the term expiring in August 2008; to appoint Marshall Berman as Vice President, with the term expiring in August 2008; to appoint Misty Walker as Treasurer, with the term expiring in August 2008; to appoint Julie Chrisman as Director, with the term expiring in August 2009; and appoint Ruben Hernandez as Director, with the term expiring in August 2009. It was noted that both Director positions (Julie Chrisman and Ruben Hernandez) will be up for election at the 2008 Annual Meeting to serve the second year of a two year term.

Audit Approval – The Board reviewed the draft audit as prepared by Inouye, Shively & Longtin. Approval of the audit was tabled until clarification was obtained from the auditor of a statement contained in the audit. Further discussion was tabled.

Tree Trimming Proposal – The Board reviewed the tree inventory and a five year tree trimming schedule obtained from Bemus Landscape. After discussion, management was directed to add this item to the Maintenance Calendar for review in the summer of 2008. Further discussion was tabled.

NEXT MEETING The next meeting of the Willow Haven Homeowners Association will be held on Wednesday, January 16, 2008. Executive Session at 6:30 p.m. and the Regular Session at 7:00 p.m.

ADJOURN There being no further business to come before the Board at this time, the meeting was adjourned at 8:00 P.M.

ATTEST Respectfully Submitted by Jeanie Drenon, Action Property Management, Inc.

Approved by the Board of Directors January 16, 2008

**WILLOW HAVEN COMMUNITY ASSOCIATION
DECEMBER 5, 2007**

CONSENT CALENDAR

- A. BE IT RESOLVED, that the November 7, 2007 Meeting Minutes are accepted; and
- B. BE IT RESOLVED, that the November 2007 Financial Statement, subject to audit.