

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 5, 2014
MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of The Willow Haven Community Association was held on November 5, 2014 at 5:00 p.m. at the Community Pool.
- PRESENT** Chris Meyer, President
Dona Kerr, Vice President
Herpaul Lee, Treasurer
- MANAGEMENT** David Fisher, StoneKastle Community Management, Inc.
- ABSENT** VACANT, Secretary
Christine Tapia, Member at Large
- CALL TO ORDER** The meeting was called to order at 5:35 p.m. by President and Presiding Chair, Chris Meyer.
- EXECUTIVE SESSION** Management reported that there was an Executive Session of the Board of Directors on August 20, 2014 to discuss collection matters and non-compliance issues.
- OPEN FORUM** There were four (4) homeowners present during open forum. Topics of discussion were: speeding, trees and noise nuisances by tenants.
- MINUTES** A motion was made, seconded and unanimously carried to APPROVE the Regular Session meeting minutes of August 20, 2014.
- FINANCIAL STATEMENT** The Board reviewed the financial statement for the period ending August 31, 2014 and September 30, 2014. A motion was made, seconded and unanimously carried to ACCEPT the financial statements as submitted pending audit by the association's CPA.
- A motion was made, seconded and unanimously carried to TABLE the two accounts eligible for liens as identified as APN#388-132-041 and 388-132-014 until the January 2015 Board meeting. Management to send courtesy notice to the owners requesting payment.
- NEW BUSINESS**
- Management Task List
The Board reviewed the Management Task List from the August 20, 2104 meetings. There was no action required by the Board at this time.

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Architectural Application: Satellite Installation Notice

A motion was made, seconded and unanimously carried to APPROVE the satellite dish installation notice provided by the owner of 33560 Willow Haven Lane #101 as it was installed correctly.

Annual Tree Maintenance: Jim B's Tree Service

A motion was made, seconded and unanimously carried to APPROVE the proposal dated 10/08/14 from Jim B's Tree Service to trim the interior community trees in the amount of \$4,930.00.

Director Resignation and Appointment

Former Homeowner/Board Secretary Becky Hausken submitted her resignation from the Board effective October 15, 2014. A motion was made, seconded and unanimously carried to APPOINT homeowner Julie Hayes to serve out the remainder of the term and sit as Secretary of the association. There were no other changes in Officers at this time.

Parking Rules and Regulations

The Board reviewed correspondence regarding the current parking rules and regulations of the community. A motion was made, seconded and unanimously carried to APPROVE the continuation of no towing in the community unless vehicles are parked in the fire lanes; as well as the authorization for Nordic to issue new permits and that the Board will be final authorization for tows of alleged stored vehicles. There were no rules changed.

**NEXT
MEETING**

Wednesday, January 14, 2015 at 5:30 p.m. at the Community Pool.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 6:30 p.m.

ATTEST

Respectfully Submitted by David Fisher, Senior CCAM©.

APPROVED

Chris Meyer, Chairman of the Meeting

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SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Willow Haven Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held November 5, 2014 as approved by the Chairman of the Meeting.

Dated: _____

Julie Hayes, Secretary