

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
OCTOBER 25, 2018
MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of The Willow Haven Community Association was held on October 25, 2018 at 4:30 p.m. at the Community Pool.

PRESENT Chris Meyer, President
Julie Mandas, Secretary

Lori Yarborough, StoneKastle Community Management, Inc.

CALL TO ORDER The meeting was called to order at 4:30 p.m. by President, Chris Meyer.

MINUTES Reviewed.

FINANCIAL STATEMENT Motion was made by Chris Meyer, seconded by Julie Mandas to approve the Financial Statements ending May 31, 2018 through September 30, 2018. All in favor. Motion carried.

NEW BUSINESS

Personal Touch
Proposal to do semiannual cleaning was denied.

Ratify Approvals
Motion was made by Chris Meyer, seconded by Julie Mandas to approve a proposal from Spectra Turf for tot-lot surface in the amount of \$15,383.00. All in favor. Motion carried.

Ring Door Bells
A homeowner requested to be able to install Door Bell ok, lights no. Arch app form approved.

Draft Audit
Motion was made by Chris Meyer, seconded by Julie Mandas to approve a proposal for the draft audit for 2017/2018. All in favor. Motion carried.

NEXT MEETING The next meeting will be on January 16, 2019 at 4:00pm.

ADJOURN There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 4:43 p.m.

ATTEST Respectfully Submitted by Lori Yarborough, Community Manager.

APPROVED

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Chris Meyer, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Willow Haven Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held October 25, 2018 as approved by the Chairman of the Meeting.

Dated: _____

Julie Mandas, Secretary