

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 29, 2016
MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of The Willow Haven Community Association was held on September 29, 2016 at 5:00 p.m. at the Community Pool.
- PRESENT** Chris Meyer, President
Dona Kerr, Vice President
Julie Hayes, Secretary-Via Phone
- Lori Yarborough, StoneKastle Community Management, Inc.
- CALL TO ORDER** The meeting was called to order at 5:10 p.m. by President, Chris Meyer.
- MINUTES** Motion was made by Chris Meyer, seconded by Julie Hayes and unanimously carried to approve the Regular Session Meeting Minutes of July 7, 2016. All in favor. Motion carried.
- FINANCIAL STATEMENT** Motion was made by Chris Meyer, seconded by Dona Kerr and unanimously carried to approve Financial Statement ending June 20, 2016 and July 31, 2016. All in favor. Motion carried.
- LIEN FILING** Motion was made by Chris Meyer, seconded by Dona Kerr to approve to lien account #388-131-061 and #388-131-075. All in favor. Motion carried.
- NEW BUSINESS** Holiday Lighting Proposal
Motion was made by Dona Kerr, seconded by Julie Hayes and unanimously carried to approve the proposals from California Christmas for holiday lighting in the amount of \$2,500.00. All in favor. Motion carried.
- Horizon Lighting Proposals
Motion was made by Chris Meyer, seconded by Julie Hayes to approve to add 6 GFCI outlet and perma post at the pool area in the amount of \$1,025.22, replace the time clock for the pool/spa lights in the amount of \$500.00, and replace canopy light fixture at the gazebo in the amount of \$356.18. All in favor. Motion carried.
- NEXT MEETING** The next meeting will be on November 17, 2016 at 5:00pm.
- ADJOURN** There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 5:36 p.m.
- ATTEST** Respectfully Submitted by Lori Yarborough, Community Manager.

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APPROVED

Chris Meyer, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Willow Haven Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held September 29, 2016 as approved by the Chairman of the Meeting.

Dated: _____

Julie Hayes, Secretary