

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 11, 2013
MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of The Willow Haven Community Association was held on September 11, 2013 at 5:30 pm, at the community pool.

PRESENT Becky Hausken, Secretary
Herpaul Lee, Treasurer
Christine Tapia, Member at Large

Beth Bruley, StoneKastle Community Management, Inc.

ABSENT Chris Meyer, President
William Herder, Vice President

CALL TO ORDER The meeting was called to order at 5:52pm by Becky Hausken, Secretary.

OPEN FORUM There were five homeowners present during open forum. Topics of discussion were; (1) Architectural approval for changing the front door handle. (2) Nordic has not been seen in the community, and homeowners feel that cars are not being cited or towed. Nordic needs to make more of a presence in the community, and check the pool area and the fobs of people using the pool. (3) Homeowner is concerned with the number of late night parties.

MINUTES Motion was made by Becky Hausken and seconded by Herpaul Lee to approve the Regular Session meeting minutes of August 14, 2013. Motion carried.

FINANCIAL STATEMENT The Board reviewed the financial statement for the period ending August 31, 2013. Motion was made by Becky Hausken and seconded by Herpaul Lee to approve the financial statements as submitted. Motion carried.

UNFINISHED BUSINESS

Tree Trimming Proposals

The Board reviewed proposals from Jim B's Tree Service and Ranscapes Landscaping Company to trim the trees throughout the community. Motion was made by Becky Hausken and seconded by Herpaul Lee to approve the proposal from Jim B's Tree Service at a cost not to exceed \$1,350. Motion carried.

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**NEW
BUSINESS**

Landscape Repairs Discussion
No action taken.

Board Member Resignation
Management presented the resignation from Board member William Herder effective August 25, 2013.

Inspection Test Signage Proposal
The Board reviewed a proposal obtained from P.A. Construction to fabricate and install the missing or faded "Inspection Test" signs displayed on each building at a cost not to exceed \$913.00. Motion was made by Herpaul Lee and seconded by Becky Hausken to approve the proposal as submitted. Motion carried.

OPR/pH System Update
No action taken.

Architectural Approval
Management presented architectural applications from 33570 # 105 requesting to install pavers, and 33720 #102 requesting to install a new door handle. motion was made by Becky Hausken and seconded by Herpaul Lee to approve the submitted architectural applications

ADJOURN There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 6:50 pm.

ATTEST Respectfully Submitted by Beth Bruley, Community Manager.

APPROVED



Chris Meyer, Chairman of the Meeting

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SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Willow Haven Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held September 11, 2013 as approved by the Chairman of the Meeting.

Dated: 10/9/13

Becky Hausken
Becky Hausken, Secretary