

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
AUGUST 20, 2014
MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of The Willow Haven Community Association was held on August 20, 2014 at 5:20 p.m. at the Community Pool.
- PRESENT** Chris Meyer, President
Dona Kerr, Vice President
Becky Hausken, Secretary
Herpaul Lee, Treasurer
Christine Tapia, Member at Large
- MANAGEMENT** David Fisher, StoneKastle Community Management, Inc.
- ABSENT** None
- CALL TO ORDER** The meeting was called to order at 5:20 p.m. by President and Presiding Chair, Chris Meyer.
- EXECUTIVE SESSION** Management reported that there was an Executive Session of the Board of Directors on August 20, 2014 to discuss collection matters and non-compliance issues.
- OPEN FORUM** There were eight (8) homeowners present during open forum. Topics of discussion were: summer pool monitors and parking.
- MINUTES** A motion was made, seconded and unanimously carried to APPROVE the Regular Session meeting minutes of June 18, 2014.
- FINANCIAL STATEMENT** The Board reviewed the financial statement for the period ending June 30, 2014 and July 31, 2014. A motion was made, seconded and unanimously carried to ACCEPT the financial statements as submitted pending audit by the association's CPA.
- Bank of America CDARS
A motion was made seconded and unanimously carried to APPROVE the roll-over of the Bank of America CD and Management is to request a new bank signature card for the account.
- Notice of Non-Judicial Foreclosure
A motion was made, seconded and unanimously carried to APPROVE the non-judicial foreclosure for account #1553720104.

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**NEW
BUSINESS**

Column Extension/Archway for Pool Entries

A motion was made, seconded and unanimously carried to APPROVE an expenditure of no more than \$2,500.00 to obtain drawings from an architect for new stucco archways to be built over the two (2) existing pool entries. Management to update the Board of Directors at the next regularly scheduled meeting.

Personal Touch: Updated Service Agreement

A motion was made, seconded and unanimously carried to APPROVE the updated service agreement and maintenance responsibilities for the association.

Nordic Security: Invoice Approvals

A motion was made, seconded and unanimously carried to APPROVE the invoices from Nordic Security in the amount of \$4,149.36 and \$2,395.56 for gate repairs, battery back-up installation and installation of new gate access system.

California Christmas: Proposal for Holiday Lighting

A motion was made, seconded and unanimously carried to APPROVE the proposal from California Christmas for holiday lighting installation for a total cost of \$2,500.00.

Management Task List and Verizon Update

A motion was made, seconded and unanimously carried to APPROVE the task list provided by Management; furthermore, the Board declines any future offers for Verizon Fios installation at this time as it is cost-prohibitive.

Automated Gate

Management reviewed the Board on the status of Automated Gate and their exact duties onsite and in reference to the automated access gate to the community. Automated Gates simply installs the syncing of all gates in the City of Murrieta with the Fire Department and other emergency personnel which allows them immediate access into the community.

Revised Budget for Fiscal Year September 1, 2014 – August 31, 2015

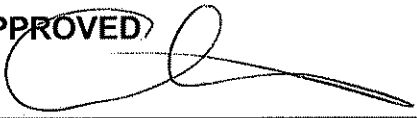
The Board previously approved a minor increase in the association's budget at the June 2014 meeting. A motion was made, seconded and unanimously carried to APPROVE a revised budget reflecting no increase. Management had already prepared the proper mailing due to the Board's error and has corrected the correspondence.

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NEXT MEETING The next Board of Directors meeting is to be announced.

ADJOURN There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 6:55 p.m.

ATTEST Respectfully Submitted by David Fisher, Senior CCAM©.

APPROVED 

Chris Meyer, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Willow Haven Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held August 20, 2014 as approved by the Chairman of the Meeting.

Dated: _____



~~Becky Hausken, Secretary~~
DONNA KERR, VP

