

**WILLOW HAVEN COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
JUNE 20, 2018  
MINUTES**

**NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of The Willow Haven Community Association was held on June 20, 2018 at 4:00 p.m. at the Community Pool.

**PRESENT** Chris Meyer, President  
Julie Mandas, Secretary

Lori Yarborough, StoneKastle Community Management, Inc.

**CALL TO ORDER** The meeting was called to order at 3:57 p.m. by President, Chris Meyer.

**MINUTES** Motion was made by Chris Meyer, seconded by Julie Mandas and unanimously carried to approve the Regular Session Meeting Minutes of February 22, 2018. All in favor. Motion carried.

**NEW BUSINESS**

Lien Approvals

Motion was made by Chris Meyer, seconded by Julie Mandas to approve to lien accounts 1553550105, 1553560104, and 1553610101. All in favor. Motion carried.

Fee Waiver Request

Denied.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Red Curb Painting Proposals

Motion was made by Chris Meyer, seconded by Julie Mandas to approve a proposal from TLG Paving in the amount of \$3,565.00. All in favor. Motion carried.

Garage & Utility Door Painting Proposals

Motion was made by Chris Meyer, seconded by Julie Mandas to approve a proposal from Pilot Painting in the amount of \$19,420.00. All in favor. Motion carried.

Personal Touch Proposal

Motion was made by Julie Mandas, seconded by Chris Meyer to approve a proposal from Personal Touch in the amount of \$3,585.00. All in favor. Motion carried.

Automated Gate Proposal

Motion was made by Chris Meyer, seconded by Julie Mandas to approve a proposal in the amount of \$975.00. All in favor. Motion carried.

Gopher Control Proposal

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Denied.

Holiday Lighting Proposal

Motion was made by Julie Mandas, seconded by Chris Meyer to approve a proposal from California Christmas in the amount of \$2,500.00. All in favor. Motion carried.

Audit/Tax Proposal

Motion was made by Chris Meyer, seconded by Julie Mandas to approve a proposal from Inouye, Shively & Klatt in the amount of \$1,025.00. All in favor. Motion carried.

Draft Reserve Study

Motion was made by Chris Meyer, seconded by Julie Mandas to approve a proposal from Advanced Reserve Solutions. All in favor. Motion carried.

Draft Budget

Motion was made by Chris Meyer, seconded by Julie Mandas to approve an increase to \$205.00 a month. All in favor. Motion carried.

**NEXT  
MEETING**

The next meeting will be on August 22, 2018 at 4:00pm.

**ADJOURN**

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 4:30 p.m.

**ATTEST**

Respectfully Submitted by Lori Yarborough, Community Manager.

**APPROVED**

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Chris Meyer, Chairman of the Meeting

**SECRETARY'S CERTIFICATE**

I hereby certify that I am the duly Appointed and Acting Secretary of the Willow Haven Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held June 20, 2018 as approved by the Chairman of the Meeting.

Dated: \_\_\_\_\_

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Julie Mandas, Secretary