

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JUNE 12, 2013
MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of The Willow Haven Community Association was held on June 12, 2013 at 5:30 pm, at the community pool.
- PRESENT** Chris Meyer, President
William Herder, Vice President
Herpaul Lee, Treasurer
Becky Hausken, Secretary
Christine Tapia, Member at Large
- Beth Bruley, StoneKastle Community Management, Inc.
- CALL TO ORDER** The meeting was called to order at 6:07pm by Chris Meyer, President.
- OPEN FORUM** There were no homeowners present during open forum.
- MINUTES** Motion was made by Herpaul Lee and seconded by William Herder to approve the Regular Session meeting minutes of April 10, 2013. Motion carried.
- FINANCIAL STATEMENT** The Board reviewed the financial statement for the period ending March 31, 2013, April 30, 2013 and May 31, 2013. Motion was made by Herpaul Lee and seconded by William Herder to approve the financial statements as submitted. Motion carried.
- NEW BUSINESS** Guest Speaker Discount Pools
Mark McCullough from Discount Pools was present at the meeting. Topics of discussion were (1) Skimmers. (2) Installation of Orp and Rola Chem chlorinating proposals. (3) Recommended sense and dispense. (4) Hand rail repairs.
- Guest Speaker Nordic Security
Angela and Mario from Nordic Security were present at the meeting. Topic of discussion was their current post orders.
- Budget Approval
The Board reviewed the 2013/2014 draft budget. Motion was made by Chris Meyer and seconded by William Herder to approve the draft budget with no increase in assessments. Motion carried.

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JUNE 12, 2013 - PAGE 2**

Pool Repair Proposals

The Board reviewed a proposal from Discount Pool to repair the loose deep end grab rails and replace missing sealant. Motion was made by Chris Meyer and seconded by Becky Hausken to approve the proposal at a cost not to exceed \$640. Motion carried.

Nordic Security Proposal

The Board reviewed a proposal from Nordic Security to have foot patrol during the summer months between the hours of 11-5 at a hourly cost of \$17.75. The Board approved this proposal.

Homeowner Correspondence – Reimburse for Window Washing

The Board reviewed correspondence received from homeowner at 33580 #101 requesting the Board reimburse for the windows she had washed prior to the painting project. The homeowner is also requesting the Board issue a key fob at no charge since the prior owner did not leave one for the unit. The Board denied both requests.

Install Orp & Rola Chem Chlorinating Proposal

The Board reviewed a proposal from Discount Pool to install a new ORP/pH sense & dispense units and Rola – Chem chlorinating units on both the swimming pool and spa. Motion was made by William Herder and seconded by Chris Meyer to approve the proposal at a cost not to exceed \$4,400. Motion carried.

Sub Meter Change Out Request

The Board reviewed correspondence from MeterNet requesting the Board change out the meters at four (4) residents. Per the CC&R's the sub-meters are the homeowner's responsibility. MeterNet stated per Weights and Measures it is the Association's responsibility for the meters and there compliance. The Board approved this request.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 6:33 pm.

ATTEST

Respectfully Submitted by Beth Bruley, Community Manager.

APPROVED



Chris Meyer, Chairman of the Meeting

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JUNE 12, 2013 - PAGE 3**

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Willow Haven Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held June 12, 2013 as approved by the Chairman of the Meeting.

Dated: 8/14/13

Becky Hausken
Becky Hausken, Secretary