

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
MAY 20, 2015
MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of The Willow Haven Community Association was held on May 20, 2015 at 5:00 p.m. at the Community Pool.
- PRESENT** Chris Meyer, President
Dona Kerr, Vice President
Julie Hayes, Secretary
- Mike Lara & Lori Yarborough, StoneKastle Community Management, Inc.
- ABSENT** VACANT, Treasurer
VACANT, Member at Large
- CALL TO ORDER** The meeting was called to order at 5:30 p.m. by President and Presiding Chair, Chris Meyer.
- OPEN FORUM** This is a time designated for the homeowners to address the Board. Management would like to remind the Board, items not posted on the agenda may not be decided on, however we can offer that concerns or requests be noted on future agendas. Each owner has an allotted time limit to address their concerns set forth by the Board.
- MINUTES** Motion was made, seconded and unanimously carried to approve the Regular Session Meeting Minutes of March 19, 2015.
- FINANCIAL STATEMENT** Motion was made, seconded and unanimously carried to approve the March 31 & April 30, 2015 Financial Statement, subject to audit at the fiscal year end.
- Accounts to Write-Off
Motion was made, seconded and unanimously carried to approve to write-off the following accounts: # 1553700103 balance of \$11,525.93, #1553770105 balance of \$706.91, #1553690103 balance of \$1,005.25 & #1553630106 balance of \$191.05.
- UNFINISHED BUSINESS**
- Verizon Fios Proposal
The Board tabled to next meeting.
- Stucco Arches
The Board tabled this matter.
- NEW BUSINESS** Utility Door Proposal
Motion was made, seconded and unanimously carried to approve CPR's proposal to replace a utility closet door at 33740 building, at a cost of \$793.00.

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
MAY 20, 2015 - PAGE 2**

Parking & Towing

Motion was made, seconded and unanimously carried to have Nordic Security implement the citations and fire lane violations on commercial vehicles to have them cited then towed.

2015 Annual Meeting

The Annual Meeting will take place on August 20, 2015 after the Regular Meeting.

Water Conservation

The Board reviewed this matter.

Summer Meeting Schedule

The Board will not meet until October due to Board Members schedules.

Power wash Proposal

The Board directed Management to obtain a proposal from Personal Touch to clean the lights on the garages and clean the grout.

**NEXT
MEETING**

To be determined.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 6:08 p.m.

ATTEST

Respectfully Submitted by Mike Lara, Community Manager.

APPROVED

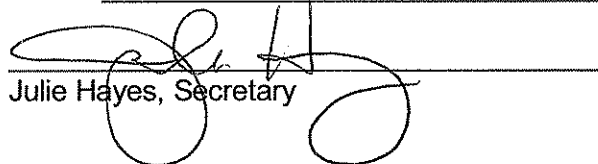


Chris Meyer, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Willow Haven Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held May 20, 2015 as approved by the Chairman of the Meeting.

Dated: _____



Julie Hayes, Secretary