

**WILLOW HAVEN COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
APRIL 19, 2016  
MINUTES**

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**NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of The Willow Haven Community Association was held on April 19, 2016 at 5:30 p.m. at the Community Pool.

**PRESENT** Chris Meyer, President  
Dona Kerr, Vice President  
Julie Hayes, Secretary-Via Phone  
  
Lori Yarborough, StoneKastle Community Management, Inc.

**CALL TO ORDER** The meeting was called to order at 5:40 p.m. by President, Chris Meyer.

**MINUTES** Motion was made by Chris Meyer, seconded by Dona Kerr and unanimously carried to approve the Regular Session Meeting Minutes of January 20, 2016. All in favor. Motion carried.

**NEW  
BUSINESS**

Audit Proposal

Motion was made by Chris Meyer, seconded by Julie Hayes to approve Inouye Shively & Klatt's proposal for preparing the yearend audit and taxes in the amount of \$1,000.00. All in favor. Motion carried.

Spring Cleaning Proposal

Motion was made by Chris Meyer, seconded by Julie Hayes to Personal Touch Janitorial's proposal for spring-cleaning of the pool area in the amount of \$2,605.00. All in favor. Motion carried.

Reserve Study Proposals

Motion was made by Dona Kerr, seconded by Julie Hayes to approve a proposal from ARS for preparing the 2016 reserve study in the amount of \$575.00. All in favor. Motion carried.

Lighting Proposals

The Board denied the proposals from Horizon Lighting to upgrade the garage wall pack to LED lamps.

Insurance Renewal

Motion was made by Chris Meyer, seconded by Dona Kerr to approve the insurance renewal for April 1, 2016-2017 in the amount of \$27,715.00. All in favor. Motion carried.

Reserve Components

The Board discussed this item and requested that management get a bid for mastic replacement.

Invoice Review

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The Board discussed Community Legal Advisors invoice in the amount of \$500.00 and denied to pay it.

Pigeons

The Board discussed this item and requested that management notify the homeowner that it is their responsibility.

Speed Bumps

The Board discussed the homeowners request about installing speed bumps within the community and denied the request.

Correspondence

Motion was made by Chris Meyer, second by Julie Hayes to approve Nordic Security's rate increase to \$805.00 effective June 1, 2016. All in favor. Motion carried.

2016 Annual Meeting Information

The Annual Meeting will be held on August 3, 2016.

**NEXT  
MEETING**

The next meeting will be on July 6, 2015 at 5:00pm.

**ADJOURN**

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 6:19 p.m.

**ATTEST**

Respectfully Submitted by Lori Yarborough, Community Manager.

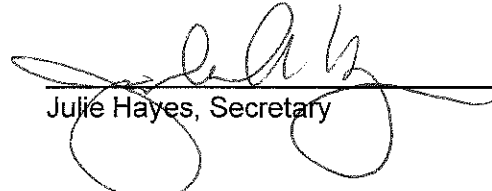
**APPROVED**

  
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Chris Meyer, Chairman of the Meeting

**SECRETARY'S CERTIFICATE**

I hereby certify that I am the duly Appointed and Acting Secretary of the Willow Haven Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held April 19, 2016 as approved by the Chairman of the Meeting.

Dated: 7/7/16

  
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Julie Hayes, Secretary