

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JANUARY 20, 2016
MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of The Willow Haven Community Association was held on January 20, 2016 at 5:00 p.m. at the Community Pool.

PRESENT Chris Meyer, President
Dona Kerr, Vice President
Julie Hayes, Secretary-Via Phone

Lori Yarborough, StoneKastle Community Management, Inc.

CALL TO ORDER The meeting was called to order at 5:30 p.m. by President, Chris Meyer.

MINUTES Motion was made by Chris Meyer, seconded by Dona Kerr and unanimously carried to approve the Regular Session Meeting Minutes of November 18, 2015.

NEW BUSINESS Light Fixture Cleaning Proposal
Motion was made by Chris Meyer, seconded by Julie Hayes and unanimously carried to approve Personal Touch's proposal for cleaning the garage light fixtures in the amount of \$533.95 per service.

Outdoor Water Usage
Motion was made by Dona Kerr, seconded by Julie Hayes and unanimously carried to approve rain bird sensor shut offs, at a cost of \$2,200.00.

Meter-Net Request
The Board discussed this item and request that a letter to the Homeowner requesting they fix the plumbing leak within their unit.

NEXT MEETING Meeting date to be determined.

ADJOURN There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 5:38 p.m.

ATTEST Respectfully Submitted by Lori Yarborough, Community Manager.

APPROVED

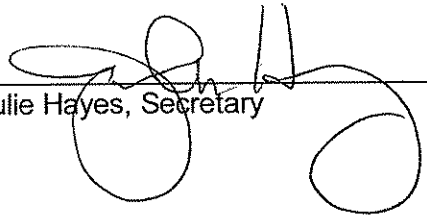

Chris Meyer, Chairman of the Meeting

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SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Willow Haven Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held January 20, 2016 as approved by the Chairman of the Meeting.

Dated: 4/19/16



Julie Hayes, Secretary