

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JANUARY 12, 2012**

MINUTES

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of The Willow Haven Community Association was held on January 12, 2012 at 5:30 pm, Murrieta Fire Department Station #4, 28155 Baxter Road, Murrieta.

PRESENT Chris Meyer, President
Marshall Berman, Vice President
Herpaul Lee, Secretary/Treasurer

Beth Bruley, StoneKastle Community Management, Inc.

CALL TO ORDER The meeting was called to order at 5:30 PM by Chris Meyer, President.

OPEN FORUM There were no homeowners present during open forum.

MINUTES Motion was made by Herpaul Lee and seconded by Marshall Berman to approve the Regular Session meeting minutes of October 13, 2011 with corrections. Motion carried.

**NEW
BUSINESS**

Slurry Seal Proposals

Motion was made by Chris Meyer and seconded by Marshall Berman to approve the proposal obtained from International Paving Service, Inc. at a cost of \$9,949 to slurry and restripe. Motion carried.

Lighting Maintenance Proposals

Motion was made by Chris Meyer and seconded by Marshall Berman to approve the lighting maintenance proposal obtained from Horizon Lighting for twice monthly inspections at a cost of \$170 per month. Motion carried.

Fire Sprinkler Access Door Proposals

This item was tabled to the February meeting pending additional proposals for stainless steel doors.

Draft Audit

Motion was made by Chris Meyer and seconded by Herpaul Lee to approve the draft audit prepared by Inouye Shively and Longtin. Motion carried.

**WILLOW HAVEN COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JANUARY 12, 2012 - PAGE 2**

ADJOURN There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 5:55 pm.

ATTEST Respectfully Submitted by Beth Bruley, Community Manager.

APPROVED



Chris Meyer, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Willow Haven Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held January 12, 2012 as approved by the Chairman of the Meeting.

Dated: 3-7-12_____



Herpaul Lee, Secretary/Treasurer