

VISTA ROYALE HOMEOWNERS ASSOCIATION

Architectural Application

INSTRUCTIONS FOR APPLICATION PROCESS: Complete this request and attach three (3) copies of your proposed property improvement. Once you have completed the Application mail it to:

Cardinal Property Management
825 N. Park Center Dr, Suite 101
Santa Ana, CA 92705

Homeowner's Name:

Property Address:

Phone Number:

In the space provided below, provide a full description of your landscape improvement project. This description must include (where applicable):

- Location of the improvement, purpose and/or reason for the improvement;
- Complete dimensions of improvement proposed including the measurement in relation to your residence and lot line;
- Type and color of materials to be used

You may attach an additional sheet of paper or attach your proposed plans to this application.

DESCRIPTION OF HOME IMPROVEMENT:

Neighbor Notification: The intent is to advise your neighbors who are adjacent, facing or impacted by the improvement(s) to your lot. Neighbor approval/disapproval shall only be advisory and shall not be binding in any way on the Architectural Committee. Applications submitted without the neighbor notification could delay your request.

Neighbor's Name: _____ Address: _____ Neighbor's Signature: _____
Neighbor's Name: _____ Address: _____ Neighbor's Signature: _____
Neighbor's Name: _____ Address: _____ Neighbor's Signature: _____
Neighbor's Name: _____ Address: _____ Neighbor's Signature: _____

Additional Comments:

I understand and agree to the following:

- No work on this request shall commence until written approval of the Architectural Review Committee has been received.
- That the “Architectural Control”, Section X, of the Covenants, Conditions, and Restrictions shall apply to any approval.
- All improvements approved by the Architectural Review Committee must be completed within one-hundred twenty (120) days following approval. Failure to complete the work within the prescribed period of time will cause the approval to be rescinded and resubmissions will be required. Extenuating circumstances must be brought to the attention of the management company
- That nothing constrained herein shall be construed to represent that any improvements made in accordance with these plans and specifications shall not violate any restrictive covenants nor any of the conditions or the Building and Zoning Codes or the land use regulations of the County of Orange of which the above property is subject. Further, nothing contained herein shall be construed as a waiver of modification of any said restriction.

My signature below confirms that I understand agree to the all of the above:

Homeowner’s Signature: _____

Received by Management Company: _____

Received by Committee: _____

Committee Action Date: _____

**VISTA ROYALE BOARD OF DIRECTORS AND ARCHITECTURAL COMMITTEE
USE ONLY**

<u>APPROVED:</u>	()
APPROVED <u>WITH CONDITIONS:</u>	()
APPLICATION <u>DENIED</u> FOR THE FOLLOWING REASON(S)	()
<u>RETURNED</u> TO APPLICANT FOR THE FOLLOWING INFORMATION	()
Committee/BOD Signature & Date:	
Committee/BOD Signature & Date:	