

**SUMMIT PARK COMMUNITY ASSOCIATION
REGULAR MEETING OF THE BOARD OF DIRECTORS
APRIL 13, 2020
MINUTES**

NOTICE With notice given, the Regular Meeting of the Board of Directors of Summit Park Community Association was held on April 13, 2020 at 6:00 p.m., via Zoom Video Conference Call.

PRESENT Nick Becker, President
Kevin Fuller, Vice President
Michelle Pond, Secretary

MANAGERS PRESENT Paige Frost, StoneKastle Community Management
Lori Yarborough, StoneKastle Community Management

OPEN FORUM Four homeowners were present.

CALL TO ORDER The meeting was called to order at 5:44 PM by President, Nick Becker.

MINUTES A motion was made by Nick Becker and seconded by Kevin Fuller to approve the Regular Session minutes for March 2, 2020. All in favor. Motion carried.

FINANCIAL STATEMENTS A motion was made by Nick Becker and seconded by Kevin Fuller to accept the Financial Statement ending February 29, 2020 and March 31, 2020 subject to Audit at the fiscal year end. All in favor. Motion carried.

UNFINISHED BUSINESS Re-Plumb Project Discussion
Tabled until after COVID-19.

Slurry Proposals
Tabled until after COVID-19.

Proposal for Patrol Services
Tabled.

Discussion of Window Specs
Management will send out the letter to the applicable homeowners.

Annual Termite Control Proposals
A motion was made by Nick Becker and seconded by Michelle Pond to approve a proposal from Termite Done Right for an annual termite inspection in the amount of \$15,015.00. All in favor. Motion carried.

NEW BUSINESS Reserve Study Proposals
A motion was made by Nick Becker and seconded by Kevin Fuller to

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approve a proposal from Reserve Data Analysis for a reserve study with no site visit in the amount of \$495.00. All in favor. Motion carried.

Board Member Positions

The board has reorganized the board positions following resignation of President, Mark Cartwright. They will be as follows going forward: Nick Becker, President. Kevin Fuller, Vice President, and Michelle Pond, Secretary.

Roof Repair

A motion was made by Kevin Fuller and seconded by Michelle Pond to approve a proposal from Fontaine Weatherproofing for roof repairs at 8351 E Truckee Way in the amount of \$995.00 and 812 Boulder in the amount of \$4,380.00. All in favor. Motion carried.

Sidewalk Trip Hazard Grinding Proposal

A motion was made by Kevin Fuller and seconded by Nick Becker to approve a proposal from CPR Construction to grind the sidewalk in an amount not to exceed \$250.00. All in favor. Motion carried.

2018 Audit and Tax Returns

A motion was made by Nick Becker and seconded by Michelle Pond to approve the draft Audit prepared by Inouye, Shively & Klatt. All in favor. Motion carried.

Gym Bike Repair Proposal

A motion was made by Michelle Pond and seconded by Nick Becker to approve a proposal from Fastech Fitness for a bike repair at in the amount of \$555.93. All in favor. Motion carried.

CPR Construction Maintenance Contract

Tabled.

Annual Election Rules Changes

A motion was made by Nick Becker and seconded by Michelle Pond to approve the Annual Election Rules following a 30-day comment. All in favor. Motion carried.

Pool Furniture Discussion

Tabled until after COVID-19.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:45 PM.

APPROVED

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President

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Summit Park Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held April 13, 2020 as approved by the Chairman of the Meeting.

Dated: _____

Michelle Pond, Secretary