

SUMMIT PARK COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
AUGUST 1, 2016

The Regular Meeting of the Board of Directors of the Summit Park Community Association was held on Tuesday, August 1, 2016, in the Association's Clubhouse. The Secretary, Kevin Fuller, called the Meeting to order at 6:03 p.m.

CALL TO  
ORDER

Directors Present: Nick Becker  
Kevin Fuller  
Iku Sorida

Directors Absent: Sean Bell  
Mark Cartwright

Representing Cardinal: Lisa Bryce, Account Manager

Others Present: Sarah Lang  
N. Patel  
Michelle Pond

The Secretary, Kevin Fuller, opened the Homeowner Forum.

H/O FORUM

The owner with account #SP-0038-0114-04 was present to discuss the fly issue around the doggie stations and the landscape. Cardinal was requested to issue a work order to have the area by the doggie stations treated for flies.

SP-0038-0114-04

Cardinal was requested to issue a work order to have the slats that were missing on the perimeter fence replaced.

PERIMETER  
FENCE

The owner with account #SP-0038-0022-01 was present to discuss the landscape issues not being addressed and their water claim. Cardinal was requested to follow up with the attorney regarding the homeowner's water claim.

SP-0038-0022-01

The resident with account #SP-0038-0168-05 was present to discuss the fly issues around their garage and the patrol company. It was noted that a work order had already been issued to have the area treated for flies.

SP-0038-0168-05

As there were no other owners present who wished to address the Board, the Homeowner Forum was closed.

H/O FORUM  
CLOSED

Cardinal was requested to send a letter to Nordic and ask for a refund for the pool security on July 4, 2016. A homeowner witnessed two girls hop the fence to gain access to the pool, while the patrol guard sat and watched.

NORDIC  
SECURITY

A Motion was duly made, seconded, and unanimously carried to approve the July 12, 2016 Regular Meeting Minutes, as written. Cardinal was requested to post the "Draft" Minutes to the website.

MINUTES

A Motion was duly made, seconded, and unanimously carried to accept the June 2016 Financial Statements as presented, subject to audit.

FINANCIALS

The Directors reviewed the current aging report. No action was required.

CURRENT  
AGING  
RESERVE  
STUDY

A Motion was duly made, seconded, and unanimously carried to approve the reserve study.

Cardinal was requested to draft the upcoming year budget.

BUDGET

The Directors reviewed the correspondence from the owner with account #SP-0038-0215-03 requesting an extended safe list. A Motion was duly made, seconded, and unanimously carried to approve the extended safe list. Cardinal was requested to inform the owner of the Board's decision.

SP-0038-0215-03

The Directors reviewed the correspondence from the owner with account #SP-0038-0245-02 regarding the timer in the gym. A Motion was duly made, seconded, and unanimously carried to approve sending a work order to K & S. Cardinal was requested to inform the owner of the Board's decision.

SP-0038-0245-02

The Directors reviewed the correspondence from the resident with account #SP-0038-0168-05. All areas of concern had been addressed in Homeowner Forum.

SP-0038-0168-05

A Motion was duly made, seconded, and unanimously carried to approve the renewal of the insurance policy with Farmers Insurance with an annual premium of \$1,826.00. Cardinal was requested to inform the vendor of the Board's decision.

INSURANCE  
RENEWAL

Cardinal was requested to determine the frequency of janitorial company services each week.

WEST ONE  
JANITORIAL

Cardinal was requested to add the janitorial contract to the agenda for next month's Board Meeting.

WEST ONE  
JANITORIAL

Cardinal was requested to add the patrol company's contract to the agenda for next month's Board Meeting.

NORDIC  
SECURITY

Cardinal was requested to add the insurance deductible discussion to the agenda for next month's Board Meeting.

INSURANCE

There being no further business, the Meeting was adjourned at 7:18 p.m.

ADJOURN

Submitted by: Lisa Bryce, Account Manager

SUBMIT

ATTEST:

ATTEST

\_\_\_\_\_  
Iku Sorida, Treasurer

\_\_\_\_\_  
Date

**SECRETARY CERTIFICATION**

CERTIFICATE

I, Kevin Fuller, the appointed Secretary of the Summit Park Community Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Summit Park Community Association Board of Directors Meeting held August 1, 2016, as approved by the Board Members in attendance of the Meeting.

\_\_\_\_\_  
Kevin Fuller, Secretary

\_\_\_\_\_  
Date

DRAFT