

SUMMIT PARK COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JULY 12, 2016

The Regular Meeting of the Board of Directors of the Summit Park Community Association was held on Tuesday, July 12, 2016, in the Association's Clubhouse. The President, Mark Cartwright, called the Meeting to order at 6:05 p.m.

CALL TO
ORDER

Directors Present: Nick Becker
Mark Cartwright
Iku Sorida

Directors Absent: Sean Bell
Kevin Fuller

Representing Cardinal: Lisa Bryce, Account Manager

Others Present: Joe Hamby
Michelle Pond

Lisa Bryce reported that quorum had not been achieved to conduct the Third Calling of the Annual Meeting, as only 39 ballots had been received of the 92 ballots necessary. A Motion was duly made, seconded, and unanimously carried to approve a Resolution to refrain from making further attempts to hold the reconvened Annual Meeting, and that Nick Becker, Sean Bell, Mark Cartwright, Kevin Fuller, and Iku Sorida shall remain in office until the 2017 Annual Meeting or until their successors have been duly elected.

ANNUAL
MEETING

The President, Mark Cartwright, opened the Homeowner Forum.

H/O FORUM

The owner with account #SP-0038-0022-01 was present to discuss the water leak they had in their unit, and that the landscape was looking terrible. Cardinal was requested to send the correspondence received from the homeowner's insurance company to the Board for review.

SP-0038-0022-01

As there were no other owners present who wished to address the Board, the Homeowner Forum was closed.

H/O FORUM
CLOSED

Joe Hamby of Las Flores Landscape was present to address the Board. He stated that the trees within the community flush their leaves in the summer time, and that they blow out the community once a week.

LAS FLORES
LANDSCAPE

A Motion was duly made, seconded, and unanimously carried to approve the June 6, 2016 Regular Meeting Minutes, as written. Cardinal was requested to post the "Draft" Minutes to the website.

MINUTES

A Motion was duly made, seconded, and unanimously carried to accept the May 2016 Financial Statements as presented, subject to audit. Cardinal was requested to follow up with the accounting department and make sure that the Morgan Stanley money was

FINANCIALS

rolled over into two different CD's, and that the CD that matured on June 17, 2016 was rolled over.

The Directors reviewed the current aging report. No action was required.

CURRENT
AGING
LIEN
RESOLUTION

A Motion was duly made, seconded, and unanimously carried to approve the Resolution to Record a Lien against the property of the member with APN #930-394-79.

The Directors discussed the proposal from Accurate Termite. A Motion was duly made, seconded, and unanimously carried to approve report #21088 for termite treatment at 8481 Durango, at a cost of \$875.00. Cardinal was requested to inform the vendor of the Board's decision.

ACCURATE
TERMITE

A Motion was duly made, seconded, and unanimously carried to deny proposal #121660, #121661, and #121779 from Country Estate Fence. Cardinal was requested to inform the vendor of the Board's decision.

COUNTRY
ESTATE FENCE

The Directors discussed the proposals from Las Flores Landscape. A Motion was duly made, seconded, and unanimously carried to approve proposal #6386 for the installation of 12 fifteen gallon pyracantha, at a cost of \$1,080.00, and proposal #6390 to trim the pine trees at the south end of Prescott, at a cost of \$2,200.00, to be charged to reserves. Cardinal was requested to inform the vendor of the Board's decision.

LAS FLORES
LANDSCAPE

The Directors discussed the proposal from Scott English Plumbing. A Motion was duly made, seconded, and unanimously carried to approve proposal #6929 to repair the leaking backflow valve, at a cost of \$585.00. Cardinal was requested to inform the vendor of the Board's decision.

SCOTT
ENGLISH
PLUMBING

The Directors discussed the proposal from Vinco Construction. A Motion was duly made, seconded, and unanimously carried to approve proposal #SP 16292 to replace the utility door at 904 Prescott, at a cost of \$1,595.00, to be charged to reserves. Cardinal was requested to inform the vendor of the Board's decision.

VINCO CONST.

The Directors tabled the review of correspondence from the owner with account #SP-0038-0215-03 until the next Board Meeting. Cardinal was requested to inquire why the safe listing was being requested, and to safe list the vehicle until August 2, 2016.

SP-0038-0215-03

A Motion was duly made, seconded, and unanimously carried to deny the request to safe list a vehicle from the owner with account #SP-0038-0253-05. Cardinal was requested to inform the owner of the Board's decision and explain to the owner that the vehicle registration would need to be registered to the Summit Park address.

SP-0038-0253-05

The Board reviewed the upcoming Cardinal class that was being offered. No action was required.

CARDINAL
CLASS

There being no further business, the Meeting was adjourned at 7:05 p.m.

ADJOURN

Submitted by: Lisa Bryce, Account Manager

SUBMIT

ATTEST:

ATTEST

Mark Cartwright, President

Date

SECRETARY CERTIFICATION

CERTIFICATE

I, Kevin Fuller, the appointed Secretary of the Summit Park Community Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Summit Park Community Association Board of Directors Meeting held July 12, 2016, as approved by the Board Members in attendance of the Meeting.

Kevin Fuller, Secretary

Date

DRAFT