

SUMMIT PARK COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
FEBRUARY 1, 2016

The Regular Meeting of the Board of Directors of the Summit Park Community Association was held on Monday, February 1, 2016, in the Association's Clubhouse. The President, Mark Cartwright, called the Meeting to order at 6:00 p.m.

CALL TO  
ORDER

Directors Present: Nick Becker  
Mark Cartwright  
Kevin Fuller  
Iku Sorida

Directors Absent: Sean Bell

Representing Cardinal: Charlotte Scott, CMCA

Others Present: Farrah Esquer, CMCA, AMS, PCAM  
Derek Sullivan, Nordic Security

The President, Mark Cartwright, opened the Homeowner Forum.

H/O FORUM

As there were no owners present who wished to address the Board, the Homeowner Forum was closed.

H/O FORUM  
CLOSED

Derek Sullivan from Nordic Security was present to discuss homeowner concerns that some vehicles had not been cited for lack of permits in the association. It was determined that a foot patrol was required to properly inspect each vehicle. Additionally, the Board requested proposals from Nordic Security for a summer pool monitor and monitoring the parking permit program.

NORDIC  
SECURITY

A Motion was duly made, seconded, and unanimously carried to approve the January 11, 2016 Regular Meeting Minutes as presented.

MINUTES

A Motion was duly made, seconded, and unanimously carried to accept the December, 2015 Financial Statements as presented, subject to audit. Cardinal was directed to communicate with Morgan Stanley regarding the current balance of \$250,000.00 and report to the Board at the March meeting.

FINANCIALS

There was no action required on the current aging report.

CURRENT  
AGING

A Motion was duly made, seconded, and unanimously carried to approve the proposal from MasterCare for installation of new flooring in the clubhouse entryway and clubhouse at a cost of \$6,757.00.

CLUBHOUSE  
FLOORING

A Motion was duly made, seconded, and unanimously carried to approve the proposal from CPR for three curved concrete benches to be located behind the spa at a cost of \$3,844.00.

CONCRETE  
BENCHES

A Motion was duly made, seconded, and unanimously carried to approve the proposal from K and S Windows for sign modifications for a total cost of \$465.00.

The Board discussed the schedule of educational classes being offered by Cardinal Property Management. The class schedule would be emailed to the Board Members.

There being no further business, the Meeting was adjourned at 7:05 p.m.

Submitted by: Charlotte Scott, CMCA

ATTEST:

\_\_\_\_\_  
Mark Cartwright, President

\_\_\_\_\_  
Date

**SECRETARY CERTIFICATION**

I, Kevin Fuller, the appointed Secretary of the Summit Park Community Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Summit Park Community Association Board of Directors Meeting held February 1, 2016, as approved by the Board Members in attendance of the Meeting.

\_\_\_\_\_  
Kevin Fuller, Secretary

\_\_\_\_\_  
Date

SIGNS

CLASSES

ADJOURN

SUBMIT

ATTEST

CERTIFICATE