# San Lorenzo Community Association

DATE: MAY 2024

TO: SAN LORENZO COMMUNITY ASSOCIATION

FROM: CHRISTIE ALVISO, VICE PRESIDENT OF NEW DEVELOPMENT

Dear Homeowner:

In accordance with California Civil Code Section 5305 enclosed you will find a copy of the Annual Audit for the fiscal year ending December 31, 2023. This audit was prepared by an independent CPA firm, VanDerPol & Company, and has been accepted by the Board of Directors.

Please be advised, as a property owner, you have the right under California Civil Code Section 4950 to obtain copies of minutes of the Board of Directors meetings for a nominal fee. You may send your request in writing to the Board of Directors in care of Management at the address below.

The meetings of the Board of Directors are scheduled to be held on a regular basis on the second Monday of every month at the clubhouse located at 4067 Balmoral Drive or via Zoom video/phone due to COVID 19. These meeting dates are subject to change or cancellation if there is a lack of quorum of the Board. Please call StoneKastle Community Management to confirm the meeting you plan to attend.

Should you have any questions regarding the enclosed information, please contact the Board, in writing or attend a Board meeting.

Enclosures: Audit

# SAN LORENZO COMMUNITY ASSOCIATION

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# VanDerPol and Company

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# INDEPENDENT AUDITORS' REPORT

To the Board of Directors and the Owners San Lorenzo Community Association

# Opinion

We have audited the accompanying financial statements of San Lorenzo Community Association, which comprise the balance sheet as of December 31, 2023, and the related statements of revenues, expenses, and changes in fund balances and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of San Lorenzo Community Association as of December 31, 2023, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

# **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of San Lorenzo Community Association and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# **Other Matter**

A current study of the Association's replacement funding program indicates that the Association is underfunded. Accordingly, it may be necessary to increase assessments, pass special assessment(s), or delay repair or replacement obligations until sufficient funds are available.

# **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about San Lorenzo Community Association's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

# Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of San Lorenzo Community Association's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about San Lorenzo Community Association's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

# Disclaimer of Opinion on Required Supplementary Information

Accounting principles generally accepted in the United States of America require that information on future major repairs and replacements of common property on page 14 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Van Der Pol and Company

VANDERPOL AND COMPANY A Professional Accountancy Corporation

Costa Mesa, California

March 8, 2024

# SAN LORENZO COMMUNITY ASSOCIATION BALANCE SHEET AS OF DECEMBER 31, 2023

	Operating Fund	Replacement Fund	Settlement Fund	Total
ASSETS				
Cash and cash equivalents [Note 8] Member assessments receivable Investments [Note 9] Accrued interest receivable Other receivable Prepaid insurance Due (to)/from fund	\$ 176,890 3,876 - - 409 7,803 7,200	- 1,516,287 - 6,984 	\$    214,858	\$ 503,065 3,876 1,516,287 6,984 409 7,803 
Total Assets	\$ 196,178	\$ 1,627,388	\$ 214,858	\$ 2,038,424
LIABILITIES				
Accounts payable	\$ 14,517	\$ 40,998	\$ 125	\$ 55,640
Prepaid assessments	34,000			34,000
Refundable deposits	275			275
Other liabilities	429			429
Income taxes payable	-	10,201		18,231
Contract liability [Note 4]		1,387,234		1,387,234
Total Liabilities	49,22	1,446,463	125	1,495,809
FUND BALANCES	146,957	180,925	214,733	542,615
TOTAL LIABILITIES AND FUND BALANCES	\$ 196,178	\$ 1,627,388	\$ 214,858	\$ 2,038,424

See independent auditors' report and accompanying notes to financial statements.

# SAN LORENZO COMMUNITY ASSOCIATION STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED DECEMBER 31, 2023

	Operating Fund	Replacement Fund	Settlement Fund	Total
REVENUES				
Member assessments [Note 3]	\$ 429,729	\$ 723,947	\$	\$ 1,153,676
Investment income	170	78,319		78,489
Other income	4,529			4,529
Total Revenues	434,428	802,266		1,236,694
EXPENSES				
Utilities:				
Electricity	29,058			29,058
Water	31,233			31,233
Gas	10,597			10,597
Telephone Cable	851			851
Maintenance:	1,153			1,153
Landscape maintenance and supplies	121,394			121,394
Tree maintenance	24,129			24,129
Pest and termite control	46,041			46,041
Lighting maintenance and supplies	4,552			4,552
Pool service, supplies and repairs	8,626			8,626
Janitorial service and supplies	9,487			9,487
Roof repairs	20,016			20,016
Fire safety	5,120			5,120
Other common area maintenance	14,264			14,264
Replacement fund [Note 12]		723,947		723,947
Settlement fund [Note 11]			267,144	267,144
Administrative:	54.440			
	54,443			54,443
Management fees Professional fees	27,783			27,783
Income taxes [Note 7]	10,120	 25,431		10,120 25,431
Postage and printing expense	9,726	25,451		9,726
Other administrative expenses	5,542			5,542
	0,012			
Total Expenses	434,135	749,378	267,144	1,450,657
EXCESS OF REVENUES				
OVER/(UNDER) EXPENSES	293	52,888	(267,144)	(213,963)
Beginning Fund Balances	146,664	128,037	481,877	756,578
Ending Fund Balances	\$ 146,957	\$ 180,925	\$ 214,733	\$ 542,615

See independent auditors' report and accompanying notes to financial statements.

# SAN LORENZO COMMUNITY ASSOCIATION STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2023

	Operating Fund	Replacement Fund	Settlement Fund	Total
Cash flows from operating activities				
Excess of revenues over/(under) expenses	\$ 293	\$ 52,888	\$ (267,144)	\$ (213,963)
Adjustments to reconcile excess of revenues over/(under) expenses to net cash provided/(used) by operating activities:				
Increase in member assessments receivable	(982)			(982)
Decrease in accrued interest receivable		2,432		2,432
Increase in other receivable	(409)			(409)
Increase in prepaid insurance	(5,091)			(5,091)
Increase/(decrease) in accounts payable	(253)	38,285	125	38,157
Increase in prepaid assessments	209			209
Increase in other liabilities	429			429
Increase/(decrease) in income taxes payable	(4,482)	18,231		13,749
Decrease in contract liability		(258,947)		(258,947)
Change in due to/(from) fund	(7,200)	(259,819)	267,019	
Net cash used by operating activities	(17,486)	(406,930)		(424,416)
Cash flows from investing activities				
Acquisition of certificates of deposit		(249,973)		(249,973)
Maturity of certificates of deposit		1,473,000		1,473,000
Interest reinvested in certificates of deposit		(1,518)		(1,518)
Acquisition of treasury notes/bills		(994,837)		(994,837)
Maturity of treasury note	·	515,101		515,101
Amortized discount on treasury notes/bills		(26,125)		(26,125)
Net cash provided by investing activities		715,648		715,648
Net increase/(decrease) in cash	(17,486)	308,718		291,232
Cash at beginning of year	194,376	17,457		211,833
Cash at end of year	\$ 176,890	\$ 326,175	\$	\$ 503,065

See independent auditors' report and accompanying notes to financial statements.

#### NOTE 1. ORGANIZATION

San Lorenzo Community Association [the Association] is a statutory homeowners association which was organized as a non-profit mutual benefit corporation in July 2004. The purpose of the Association is primarily to maintain, preserve and control the common areas of the Association. The Association consists of 174 residential units and is located in Yorba Linda, California.

# NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

<u>Principles of Accounting</u> - The books and records for the Association are maintained on a modified accrual basis of accounting. For these financial statements, adjustments have been made at December 31, 2023 to convert the Association's records to the full accrual basis of accounting. The tax returns are also reported on the accrual basis of accounting.

<u>Capitalization Policy and Depreciation</u> - In accordance with industry standards, the Association has not capitalized in the financial statements the common area real property acquired at its inception from the developer. Replacements and improvements to the real property which are directly associated with the units are also not capitalized. They are instead charged directly to either the Operating Fund or the Replacement Fund in the period they are incurred.

Significant capital assets not directly associated with the units, referred to as personal property assets, are capitalized and depreciated over their estimated useful life using the straight-line method of depreciation. During the year ended December 31, 2023, there were no significant personal property additions.

<u>Fund Accounting</u> - The Association's accompanying financial statements have been prepared using fund accounting. Under this method of accounting, financial resources are separated into two categories, the Operating Fund and the Replacement Fund. Disbursements from the Replacement Fund generally may be made only for designated repair or replacement of major common area components. Disbursements from the Operating Fund are at the discretion of the Board of Directors and generally are for on-going repairs, maintenance, and administrative functions. Additionally, a third fund has been established in order to separately account for the settlement activity [Note 11].

<u>Investment Income</u> - The Board's policy is to allocate interest earned on Replacement Fund cash and investment accounts to the Replacement Fund, and to pay the related income taxes out of the Replacement Fund.

<u>Use of Estimates</u> - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

# NOTE 3. ASSESSMENTS AND ASSESSMENTS RECEIVABLE

Association members are subject to paying assessments to fund the Association's operating expenses, future capital acquisitions, and major repairs and replacements. Assessment revenue is recognized as the related performance obligations are satisfied at transaction amounts expected to be collected.

#### NOTE 3. ASSESSMENTS AND ASSESSMENTS RECEIVABLE – (CONTINUED)

Under the revenue recognition standard of ASC 606 [Note 5], the Association (an entity) has a performance obligation to the unit/unit owners (customers). The Association's approved annual Operating Fund budget establishes the maintenance, management, and administrative services that the Association is obligated to perform. These services can be bundled together as a single commercial objective and a single performance obligation. The budget establishes an implied contract price, and because these services are provided within an annual cycle, the respective Operating Fund assessments are considered revenue for the current period.

The performance obligations related to Replacement Fund assessments are satisfied when these financial resources are expended for their designated purpose.

For the year ended December 31, 2023, the Association's monthly assessment was \$428.51 per unit. For 2024, the monthly assessment has been raised to \$494.06 per unit. The Association will also be collecting a monthly special assessment of \$21.43 per unit for ongoing roof repairs.

Assessments receivable at December 31, 2023 represent assessments and other fees due from owners. The Association's governing documents provide for various collection remedies for delinquent assessments, including filing of liens on the owner's unit, foreclosing on the unit owner, or obtaining judgment on other assets of the unit owner.

Under ASC 606, assessments and other fees that cannot be collected with certainty are now charged against the respective revenue rather than bad debt expense. Bad debt expense will still be used to account for uncollectible receivable balances that were recorded in prior periods.

# NOTE 4. <u>CONTRACT LIABILITY</u>

The Association recognizes revenue from members as the related performance obligations are satisfied. A contract liability is recorded when the Association has the right to receive payment in advance of the satisfaction of performance obligations which specifically pertains to Replacement Fund assessments. For the year ended December 31, 2023, the Association assessed and allocated \$465,000 to the Replacement Fund. The contract liability balance at the beginning of the year and end of the year was \$1,646,181 and \$1,387,234, respectively.

#### NOTE 5. <u>REVENUE RECOGNITION</u>

The Financial Accounting Standards Board (FASB) issued guidance in the Accounting Standards Codification (ASC) Topic 606 Revenue from Contracts with Customers. FASB ASC 606 is a revenue recognition standard that affects businesses that enter into contracts with customers to transfer goods and services, including public, private and non-public entities. The purpose of the standard is to eliminate variations in the way businesses across industries handle accounting for similar transactions.

#### NOTE 6. REPLACEMENT FUNDING PROGRAM

In accordance with the Association's governing documents, which require that funds be accumulated for future major repairs and replacements, the Association has established certain amounts as reserves for future capital expenditures. Members' assessments relating to the replacement funding program are considered capital contributions from members' dues and as such are restricted in usage. Disbursements are to be made only if specifically approved by the Board of Directors.

An independent study of the Association's replacement funding program, which was conducted in November 2023, indicates that the Association is underfunded. Accordingly, the study recommends a contribution to the Replacement Fund of approximately \$627,627 (\$300.59 per unit per month) for 2024 using the "directed cash flow" method. The study's recommendations were based on estimates of remaining useful lives, current replacement costs, and amounts accumulated in the Replacement Fund. For the year ended December 31 2022, the Association funded \$465,000 from assessments to the Replacement Fund. The 2024 budget includes a provision for replacement funding of \$637,627 (\$305.38 per unit per month). The table included in the unaudited supplementary information on future major repairs and replacements is based on the study.

The Association is funding such major repairs and replacements over the estimated useful lives of the components based on the study's estimates of current replacement costs, considering amounts previously accumulated in the Replacement Fund. Actual expenditures may vary from the estimated amounts and the variations may be material. Therefore, amounts collected for replacement obligations may not be adequate to meet all future needs for major repairs and replacements. If additional funds are needed, the Association has the right, subject to the Association's governing documents, to pass special assessments, increase monthly assessments, or delay replacement until funds are available.

# NOTE 7. INCOME TAXES

The Association may elect to file its federal income tax return as either a regular corporation [under Internal Revenue Code Section 277] or as a homeowners association [under Internal Revenue Code Section 528]. For the year ended December 31, 2023, the Association elected to file as a homeowners association, where generally the association is taxed only on income unrelated to membership dues and assessments [such as interest income less related expenses]. For California purposes, the Association also qualifies for tax exempt status as a homeowners association under California Revenue and Taxation Code Section 23701t and pays a tax of 8.84% on income not related to membership dues and assessments. For the year ended December 31, 2023, the federal and California income tax expense was \$20,865 and \$4,566, respectively.

The Association utilizes the liability method of accounting for income taxes. Under the liability method deferred income tax assets and liabilities are provided based on the difference between the financial statements and tax basis of assets and liabilities measured by the currently enacted tax rates in effect for the years in which these differences are expected to reverse. Because there is no material difference between the financial accounting and tax basis of the Association's assets and liabilities, the Association has not recorded any deferred tax assets or liabilities.

The Association has adopted accounting standards for the accounting for uncertainty in income taxes. These standards provide guidance for the accounting and disclosure about uncertain tax positions taken by an association. Management believes that all of the positions taken by the Association in its federal and state income tax returns are more likely than not to be sustained upon examination. The Association's tax returns are subject to examination by the Internal Revenue Service and the California Franchise Tax Board, generally for three years and four years, respectively after they are filed.

# NOTE 8. SCHEDULE OF CASH BALANCES

Generally, certificates of deposit and other debt securities with original maturities less than 90 days are considered cash equivalents, while certificates of deposits and debt securities with maturities over 90 days are considered "investments."

At December 31, 2023, the Association maintained cash balances at the following institutions:

#### **Operating Fund:**

First Citizens Bank - checking with interest First Citizens Bank - ICS	\$ 126,801 50,089
Total Cash - Operating Fund	\$ 176,890
Replacement Fund:	e.
Wedbush Securities, Inc ICS First Citizens Bank - ICS First Citizens Bank - checking with interest	\$ 272,413 50,521 3,241
Total Cash - Replacement Fund	\$ 326,175

#### NOTE 9. INVESTMENTS

The Association's investments consist of certificates of deposit, United States treasury notes and United States treasury bills with original maturities over 90 days. Investment income from these investments is recorded when earned or accrued. The investments are considered to be held to maturity and are carried at cost, which approximates the fair value. The Association's policy is to ladder certificates of deposit in an effort to maximize changing interest rates over time. At December 31, 2023, the Association's investment in the certificate of deposit totaled \$249,973 with a maturity date of February 27, 2024 and an interest rate of 5.35%. The investments in the United States treasury notes and United States treasury bills totaled \$1,266,314, which includes an unamortized discount of \$7,686.

#### NOTE 10. SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION

Cash paid for income taxes amounted to \$11,682 for the year ended December 31, 2023. No interest was paid and there were no non-cash investing or financing transactions during the year.

# NOTE 11. <u>SETTLEMENT</u>

The Association was involved in mediation proceedings for alleged construction defects of the Association's common areas and integrally related components. In April 2019, the parties reached a settlement for a gross amount of \$675,000, whereby the Association received a net amount of \$502,863. The settlement funds are being used to help correct the noted deficiencies. In 2021, the remaining funds were transferred to the Replacement Fund; however, the Settlement Fund activity is being tracked.

# NOTE 12. REPLACEMENT FUND EXPENDITURES

Replacement fund expenditures for the year ended December 31, 2023 were as follows:

Roof and related repairs Painting	\$ 214,254 160,766
Wood siding	76,684
Clubhouse	57,544
Fire safety	38,588
Asphalt/concrete work	30,762
Landscape	25,991
Pool/spa area	18,957
Signs	16,900
Wrought iron fence work	16,605
Termite treatment	14,875
Electrical/lighting	12,702
Irrigation	12,120
Balcony repairs	9,900
Fences/gates	9,625
Utility doors	4,505
Plumbing	3,169
Total	\$ 723,947

#### NOTE 13. SUBSEQUENT EVENTS

Subsequent events have been evaluated through March 8, 2024, which is the date the financial statements were available to be issued.

# SAN LORENZO COMMUNITY ASSOCIATION REQUIRED SUPPLEMENTARY INFORMATION ON FUTURE MAJOR REPAIRS & REPLACEMENTS AS OF DECEMBER 31, 2023 (UNAUDITED)

An independent reserve study was conducted in November 2023 to estimate the remaining useful lives and the replacement costs of the components of common property. The study was based upon representations by the Board of Directors and the experience and knowledge of the independent reserve analyst. The estimates were based on current replacement costs adjusted for an annual inflation rate of 3.0%. These estimates are used as a foundation in arriving at recommended funding requirements, based upon cash and investments which have been collected for future repairs and replacements, earning a yield on funds of 3.0%.

The following table is based on the study and presents significant information about the components of common property.

Common Area Component	Estimated Estimated Current Remaining Replacement Useful Lives Costs		2024 <i>Recommended</i> Funding <u>Requirement</u>		Study's <i>Recommended</i> Fund Balance		
Asphalt	3-7 years	\$	512,643	\$	72,885	\$	339,290
Roofs	18 years		2,227,650		139,243		1,082,002
Painting	2-5 years		586,348		108,746		90,426
Fences/gates	3-18 years		627,774		39,714		319,721
Lighting	3-15 years		142,555		14,933		94,454
Pool area	0-19 years		161,316		18,370		58,245
Clubhouse	0-16 years		205,052		16,992		133,413
Decks	0-5 years		579,140		57,889		451,135
Doors	8-13 years		519,825		57,126		331,789
Fire safety	0-15 years		130,150		19,096		109,508
Gutters/downspouts	18 years		207,378		12,963		100,727
Wood siding	13 years		253,468		20,778		143,632
Irrigation	1-8 years		59,100		5,217		49,073
Landscape	4 years	e e	50,000		9,745		10,000
Mailboxes	8 years		25,300		3,192		17,204
Signs	8 years		12,000		1,514		8,160
Termite control	4-7 years		219,000		10,944		165,877
Contingency	N/A years			-	18,280		105,140
	Total	\$	6,518,699	\$	627,627	\$	3,609,796
The accumulated contract	liability and Replacemen	t Fund I	balance at 12/31	/23:		\$	1,568,159