

**SAN LORENZO COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
NOVEMBER 9, 2020  
MINUTES**

- NOTICE** Upon due notice given and received, the Regular Meeting of the Board of Directors of San Lorenzo Community Association was held November 9, 2020 at 7:00 pm, via conference call due to COVID 19 and the order to social distance per the Governor of California.
- PRESENT** Frank Garcia, President  
Bob Carson, Vice President  
Rob DeMate, Member  
Jessie Jones, Secretary
- Taryn Martin, President, StoneKastle Community Management, Inc.
- ABSENT** Lillian Franklin, Treasurer
- CALL TO ORDER** The meeting was called to order at 7:00 PM by Frank Garcia, Vice President.
- OPEN FORUM** Four (4) homeowners present. Topics included wrought iron, tree and high winds, clubhouse availability.
- MINUTES** Regular Session  
Motion was made by Jessie Jones seconded by Bob Carson to approve the Regular Session Board Meeting Minutes for October 19, 2020. Motion carried.
- FINANCIAL INFORMATION** Financial and Collection Information  
Motion was made by Frank Garcia, seconded by Rob DeMate to accept the October 31, 2020 financial statements. Motion carried unanimously.
- LIEN FILING** Nothing at this time.
- OLD BUSINESS** FY 2021 Draft Reserve Study  
Richard Williamson reviewed the reserve study with the Board and updated them to the conference call the budget committee, management and reserve analyst had regarding the reserve study. The reserve analyst is revising a few line items within the reserves and will provide a revised reserve study. A special meeting will be scheduled to approve the revised reserve study.

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Fire Sprinkler Repairs

Repairs were completed as of November 6, 2020. Five year certification was obtained and provided to management November 9, 2020.

Proposed Water Intrusion Policy

Remove from agenda. Conflicts with "wall in" policy.

Proposals for Annual Roof Maintenance

Request vendors look at same buildings to confirm pricings. Table to January.

Metal Sheeting Repairs and Roof Evaluations

Table to January.

**NEW BUSINESS**

Proposals for 2020 Audit and Tax Returns

Motion was made by Frank Garcia seconded by Bob Carson to approve a proposal from VanDelPol and Company in the amount of \$1,100.00. Motion carried unanimously.

2021 Annual Meeting Preparation

The Board wishes to conduct a Regular Meeting prior to the Annual Meeting.

Motion was made by Jessie Jones seconded by Frank Garcia to approve to transfer any excess funds to Reserves. Motion carried.

Trish Kligerman will be the ballot inspector.

Proposals for Landscape Improvements

Motion was made by Jessie Jones seconded by Bob Carson to approve a proposal from Villa Park Landscape for 4626 Emerald Downs in the amount of \$4,057.00. Motion carried.

Motion was made by Jessie Jones seconded by Bob Carson to approve a proposal from Villa Park Landscape for 18973 Pelham in the amount of \$4,057.00. Motion carried.

**ADJOURN**

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:56 PM.

**ATTEST**

Respectfully submitted by Taryn Martin, StoneKastle Community Management.

**APPROVED BY THE BOARD 1/11/21**