

SAN LORENZO COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JUNE 11, 2012

MINUTES

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of San Lorenzo Community Association was held on June 11, 2012 at 7:00 pm, at The Community Clubhouse on Balmoral in Yorba Linda, CA.

PRESENT Carlos Rodriguez, Vice President
Fred Schultz, Secretary
Joe Capotrio, Treasurer
Marc Troyer, Member at Large

Jeanean Gillespie, StoneKastle Community Management, Inc.

ABSENT Jim Domen, President

CALL TO ORDER The meeting was called to order at 7:14 pm by Carlos Rodriguez, Vice President

EXECUTIVE SESSION Jeanean Gillespie, StoneKastle Community Management, reported that there was an Executive Session of the Board of Directors held earlier this evening to discuss Member Discipline, Contracts, Legal Matters and Delinquencies.

OPEN FORUM 15 owners present. Items discussed were – Landscape; Reserves; Skateboarders; Trespassers

MINUTES The May 14, 2012 Board meeting minutes were reviewed. Motion was made by Joe Capotrio, seconded by Marc Troyer to approve as written. Motion carried unanimously.

The May 31, 2012 financial statement has been presented by StoneKastle Community Management and reviewed. Joe Capotrio gave a brief summary of Financial position.

COMMITTEE REPORTS

Clubhouse Committee – The Clubhouse Committee reported the Clubhouse usage and issues regarding recent events. The Committee requested an extra set of keys per member. The Board directed management to issue the keys.

Architectural Committee – The Board reviewed the architectural application that was approved by the architect on Northern Dancer.

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Landscape Quality Control Committee – Motion was made by Carlos Rodriguez, seconded by Fred Schultz to form a landscape quality control committee. Motion carried unanimously. Dennis Bryant was formally appointed as the chairperson. The members of the committee are Mark Brown, Herb Ortiz, Ted Lee, Robbie Beskin and Marc Collins. The Committee will inspect the property and report issues to management.

**UNFINISHED
BUSINESS**

Janitorial Bids

The Board requested the Clubhouse Committee review the bids for the upholstery cleaning and rug cleaning and report back to the Board at the next meeting.

NEW BUSINESS

Revised Clubhouse Reservation Guidelines

The Board reviewed the proposed changes to the reservation guidelines in detail with the clubhouse committee. After Discussion the Board decided to table this item until further notice.

Complaints on tree issues from Golf Course blocking views

The Board tabled this item for Jim Domen to be present for discussion at the next meeting.

Tree Maintenance Proposals

Motion was made by Joe Capotrio, seconded by Fred Schultz to approve the tree trimming proposal by Parkwest in the amount not to exceed \$3,836.75. Motion carried unanimously.

Lien Resolutions

Motion was made by Joe Capotrio, seconded by Carlos Rodriguez to approve lien filing on 1742170970 and 1742171101. Motion carried unanimously.

**NEXT
MEETING**

The next meeting will be held July 9, 2012 at 7:00 pm at the Community Clubhouse.

ADJOURN

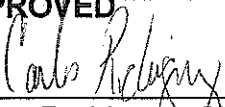
There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:43 pm.

ATTEST

Respectfully Submitted by, Jeanean Gillespie, Community Manager.

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APPROVED



Carlos Rodriguez Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the San Lorenzo Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held June 11, 2012 as approved by the Chairman of the Meeting.

Dated:  7/9/12

Fred Schultz, Secretary

Jeanean Gillespie

From: TravelbySally@aol.com
Sent: Friday, July 06, 2012 1:56 PM
To: jeanean@stonekastlemgmt.com; dbryant@mps-intl.com; tlk775@att.net; ted1920jen@sbcglobal.net; markbrownfitness@yahoo.com; herbortiz13@gmail.com
Subject: CLUBHOUSE COMITTEE MINUTES

MINUTES

CLUBHOUSE MEETING AT THE CLUB HOUSE JULY 2, 2012

IN ATTENDANCE TED LEE, DENNIS AND SALLY BRYANT, TRISH KLIGERMAN, MARK BROWN

WE WENT OVER OUR CLUBHOUSE ASSIGNMENTS AND WE WERE ALL IN AGREEMENT.

DENNIS BRYANT IS TO MEET WITH THE BOARD ON MONDAY REGARDING CLUBHOUSE RENTAL. *

AXCEL FROM PERSONAL TOUCH IS REALLY DOING A GREAT JOB CLEANING AROUND THE POOL AND CLUBHOUSE ITSELF.

COMMITTEE WOULD LIKE TO HAVE THE SCHEDULE FOR PEST CONTROL SPRAYING SO WE COULD HAVE THEM SPRAY INSIDE THE CLUBHOUSE AS WE ARE FINDING SMALL PESTS. *

WE WOULD LIKE TO GET APPROVAL FROM THE BOARD TO INSTALL SOME METAL MESH BEHIND THE DECORATIVE DESIGN ON WEST GATE TO THE POOL TO TRY AND PREVENT PEOPLE FROM REACHING IN AND OPENING GATE WITHOUT A KEY.

WOULD IT BE POSSIBLE THAT WE CAN BE NOTIFIED WHEN THE TILE FLOORS WILL BE CLEANED?

SUBMITTED BY SALLY BRYANT

MINUTES

CLUBHOUSE MEETING AT THE CLUBHOUSE JUNE 4, 2012

IN ATTENDANCE DENNIS AND SALLY BRYANT, TRISH KLIGERMAN, HERB ORTIZ, AND MARK BROWN

Those in attendance discussed the situation about a two different residents on same street that keep reserving the clubhouse for various parties and always on a weekend. The male resident is the one that writes the check and the female resident fills out the application. The female resident is restricted from renting the clubhouse for two very legitimate reasons. Both of these individuals have a connection to the same church which we feel are using our facility for their social functions. This is taking unfair advantage of the clubhouse and extreme wear and tear on the facility. This male resident did not show for an appointment to pick up the key for his party and kept our volunteer waiting for over twenty minutes and then called 3 hours later and wanted the key. This male resident was not at the party and was not there for cleanup and had no idea where the keys were. We have referred this situation to the board for some action.

All clubhouse committee members are requesting a second set of keys so when keys are not returned, they have access to clubhouse. There have been several occasions where the renters had put purse in storage room and it was locked when door shut so we could not get in.

Air conditioning was serviced and filters installed.

Decking around the pool is staining badly and the stains cannot be removed. The decking caulking is two different colors and the committee wonders why.

Submitted by Sally Bryant