# SAN LORENZO COMMUNITY ASSOCIATION MEETING OF THE BOARD OF DIRECTORS MARCH 12, 2012

#### **MINUTES**

#### **NOTICE**

Upon due notice given and received, the regular meeting of the Board of Directors of San Lorenzo Community Association was held on March 12, 2012 at 7:00 pm, at The Community Clubhouse on Balmoral in Yorba Linda, CA.

### **PRESENT**

Jim Domen, President

Carlos Rodriguez, Vice President

Jessie Ortiz, Secretary Fred Schultz, Treasurer

Joe Capotrio, Member at Large

Jeanean Gillespie, StoneKastle Community Management, Inc.

#### CALL TO ORDER

The meeting was called to order at 7:10pm by Jim Domen, President

# **EXECUTIVE**

SESSION

Jeanean Gillespie, StoneKastle Community Management, reported that there was an Executive Session of the Board of Directors held earlier this evening to discuss Member Discipline, Contracts, Legal Matters and Delinquencies.

#### **OPEN FORUM**

Items discussed were - Letters; Election and Landscape

# COMMITTEE REPORTS

The Architectural Committee – Reviewed one application at 18942 Northern Dancer that is recommended for approval by Architect, Pete Dilallo. Approval for hardscape only to be sent to homeowner.

The Street Committee – No one was present to report.

The Clubhouse Committee reported – Herb Ortiz and Mark Brown recommended for appointment. Motion was made by Fred Schultz, seconded by Carlos Rodriguez to appoint Herb and Mark to the clubhouse committee. Joe Capotrio added to the motion that he is no longer on the committee. Motion carried unanimously. Reported the plastic storage cabinet was installed in closet with a lock and the committee would like the board to consider allowing shades to be purchased for windows.

The Social Committee - Nothing to report.

### **MINUTES**

The February 13, 2012 Board meeting minutes were reviewed. Motion was made by Jim Domen to approve as presented, seconded by Fred Schultz. Joe commented that the January financial statements were not reviewed. Motion carried unanimously.

# SAN LORENZO COMMUNITY ASSOCIATON MEETING OF THE BOARD OF DIRECTORS MARCH 12, 2012 - PAGE 2

The February 29, 2011 financial statement has been presented by StoneKastle Community Management and will be reviewed in the next 30 days.

# UNFINISHED BUSINESS

## Earthquake Insurance

The Board reviewed the options breakdown presented by Management. The Board discussed the costs being too high to be able to approve without a community vote. The Board will put this information in the next newsletters.

#### **NEW BUSINESS**

# Lighting Electrical Proposal

The Board reviewed the proposal provided by Horizon Lighting. Motion was made by Jim Domen, seconded by Fred Schultz to deny. Motion carried unanimously.

# Annual Fire Extinguisher Service

The Board reviewed the vendor report and recommendation for the annual fire extinguisher service. Motion was made by Joe Capotrio, seconded by Fred Schultz to approve the service. Motion carried unanimously.

## Janitorial Bids

The Board reviewed the proposals provided by Management. Motion was made by Jim Domen seconded by Fred Schultz to send the spring cleaning proposal to the Clubhouse Committee for recommendations. Motion Carried unanimously. A separate motion was made by Jim Domen, seconded by Joe Capotrio to table the janitorial contract bids as long as Axcel is on the property. Motion carried unanimously.

#### Lien Resolutions

No action was needed.

## NEXT MEETING

The next meeting will be held April 9, 2012 at 7:00 pm at the

Community Clubhouse.

#### **ADJOURN**

There being no further business to come before the Board of Directors

at this time, the meeting was adjourned at 7:51 pm.

#### **ATTEST**

Respectfully Submitted by, Jeanean Gillespie, Community Manager.

SAN LORENZO COMMUNITY ASSOCIATON MEETING OF THE BOARD OF DIRECTORS MARCH 12, 2012 - PAGE 3

**APPROYED** 

Jim Domen, Chairman of the Meeting

### SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the San Lorenzo Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held March 12, 2012 as approved by the Chairman of the Meeting.

Jessie Ortiz, Secretary

Carbs Rodriguez, VP