

**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MEETING MINUTES
NOVEMBER 13, 2023**

NOTICE:

Upon notice duly given and received, the Pacific Shores at Rancho San Clemente Homeowners Association General Session Meeting was held at 57 Via Zaragoza and via Zoom.

DIRECTORS PRESENT:

Laura Moses, Jeff Toney & Sean Forester

ABSENT: Veer Beri

TRITZ PROFESSIONAL MANAGEMENT COMPANY, INC. REPRESENTATIVE: Sue Norman, CCAM

CALL TO ORDER: The meeting was called to order at 6:00 PM

MINUTES: Laura Moses made a motion and Sean Forester seconded to approve the General Meeting Minutes for October 16, 2023. All in favor.

HOMEOWNER FORUM: H/O questioned the discrepancy of his sheds on the side of his house. The board suggested he install another piece to raise the fence so the sheds will not be seen. Homeowner will investigate his options and submit an architectural application.

EXECUTIVE SESSION SUMMARY: None.

GENERAL BUSINESS: Laura Moses made a motion and Jeff Toney seconded to appoint Jeff Toney and Sean Forester via acclamation to the Board of Directors for a 2 year term. All in favor.

ARCHITECTURE: Sean Forester met with Luke Wheeler of Ben's asphalt, and we are awaiting the proposal for the needed repairs. Will review in the January meeting.

LANDSCAPE: Laura Moses discussed the increase letter from our landscapers. Since we have a 4% increase in our contract there is no need to motion formal approval.

FINANCIAL:

- The Board reviewed the outstanding list. Sean Forester made a motion and Laura Moses seconded to proceed with the resolution to Lien. All in favor.
- Sean Forester made a motion and Jeff Toney seconded to approve the October 2023 financials. All in favor.

NEW/UNFINISHED BUSINESS:

Board discussed the issue with the Air BnB at 46 Santa Clara and Sean Forester made a motion and Laura Moses seconded to send this issue to Legal to handle and to pass along the legal fees to the homeowner. All in favor.

ADJOURNMENT

The General Session was adjourned at 6:38 PM.

Signature

Date