

**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
GENERAL SESSION MEETING MINUTES  
OCTOBER 14, 2019**

**NOTICE:**

Upon notice duly given and received, the Pacific Shores at Rancho San Clemente Homeowners Association General Session Meeting was held on October 14, 2019 at the San Clemente Community Center, 100 N. Calle Seville, San Clemente, CA. 92672.

**DIRECTORS PRESENT:**

Bill Rhodes, President  
Jeff Hawley, Vice President  
Tom Williams, Treasurer  
Tom Thompson, Member at Large

**ABSENT:** Veer Beri, Secretary

**TRITZ PROFESSIONAL MANAGEMENT COMPANY, INC. REPRESENTATIVE:**

Sue Norman, CCAM

**CALL TO ORDER:**

The meeting was called to order at 6:33 PM

**HOMEOWNER FORUM:**

None

**MINUTES:**

Bill Rhodes made a motion and Jeff Hawley seconded to approve the General Meeting Minutes for September 9, 2019. All in favor.

**GENERAL BUSINESS:**

Board reviewed the APM Treatment Summary

Board reviewed the Three Phase Lighting Report for October

Bill Rhodes made a motion and Jeff Hawley seconded to approve the Mission Landscape tree pruning proposal. All in favor.

Bill Rhodes made a motion and Jeff Hawley seconded to approve the Mission Landscape Minimum wage increase for January 2020. All in favor.

Tom Williams made a motion and Bill Rhodes seconded to approve the Mission Landscape proposals for the pathway along Pastadero, the crib wall planting on Paseo Alba and the crib wall on San Jose. All in favor.

Board discussed the 2020 meeting schedule and talked about going to every other month. Sue is to look into options.

**FINANCIAL:**

The Board reviewed the Outstanding List and asked that Sue contact the owners as a courtesy.

Bill Rhodes made a motion and Tom Williams seconded to approve the September, 2019 financials as corrected with the corrections requested on the Budget Comparison Sheet. All in favor.

**ADJOURNMENT**

The General Session was adjourned at 7:15 PM.

**SECRETARIES CERTIFICATE**

I, the duly appointed Secretary, do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the approved General Session Minutes of the Board of Directors meeting.

Signature 

Date 11-11-19