

**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MEETING MINUTES
SEPTEMBER 24, 2018**

NOTICE

Upon notice duly given and received, the Pacific Shores at Rancho San Clemente Homeowners Association General Session Meeting was held on September 24, 2018 at the Bella Collina Towne & Golf Club located at 200 La Pata, San Clemente, CA.

DIRECTORS PRESENT

Bill Rhodes, President
Jeff Hawley, Vice President
Veer Beri, Secretary
Tom Thompson, Member at Large

DIRECTOR ABSENT

Gerwyn Williams, Treasurer

SEABREEZE MANAGEMENT COMPANY, INC. REPRESENTATIVE

Lydia Audette, CMCA, AMS, Account Executive

CALL TO ORDER

The meeting was called to order by Board President, Bill Rhodes, at 6:30 p.m.

HOMEOWNER FORUM

7 owners were in attendance to discuss landscape, architectural applications, and the proposed amendments to the violation policy.

CONSENT CALENDAR

A. Approval of General Session Meeting Minutes – 8/27/18

A motion was made, seconded and unanimously carried to approve the August 27, 2018 General Session Meeting Minutes, as submitted.

B. Treasurer's Report – August 25, 2018 Financial Statement

A motion was made, seconded and unanimously carried to accept the August 25, 2018 financial statement, as submitted.

COMMITTEE REPORTS

A. Master Association Delegate

The Board provided the update that the Association's Bylaws require a delegate to be elected. No Board action taken.

B. Landscape Committee Update and Landscape Proposals

The Landscape Committee provided an update on the current status of the fuel modification project and advised that the 10 Calle Pastadero irrigation controller has failed, and that it will be replaced under warranty.

C. Architectural Review / View Maintenance Committee

The Architectural Review Committee submitted an application from 36 Paseo Alba to the Board for appeal from the owners for the installation of a wall. A motion was made, seconded and unanimously carried to approve the application with conditions, pending receipt of a plan view.

D. Homeowner Relations Committee

A motion was made, seconded and unanimously carried to approve a cost not to exceed \$25.00 for the purchase of a "No Trespassing" sign to be installed on the service road swing gate at the entrance from 10 Calle Pastadero, to be expensed from the Operating, Contingency line item (#8900)

UNFINISHED / NEW BUSINESS

A. 2018 Annual Meeting Record and Election Date

A motion was made, seconded and unanimously carried to set the Record Date for October 12, 2018 and the Annual Meeting Date for November 26, 2018 at 6:30 p.m.

B. Proposed Amendments to Fine Policy

The Board reviewed additional comments and verbiage received from the membership regarding the violation policy. A motion was made, seconded and unanimously carried to approve the proposed amendments to the policy and to mail via USPS to the membership for a 30-day period of comment prior to adoption.

C. Drain Hydrojet Proposal

The Board reviewed 2 proposals for the hydrojet and camera of the drain exiting at the slope across from 34 Santa Clara. This item was tabled to allow for all Board members to be present for review.

D. Architectural Guideline Discussion – Fencing Designs

The Board reviewed the architectural guidelines for Pacific Shores and Rancho San Clemente. Director Thompson advised he would speak with the account manager for the Rancho San Clemente Association, Sheryl Sharp, regarding the current architectural guidelines for fencing designs. This item was tabled to the next meeting.

E. Reserve Fund Investment Discussion

This item was tabled to the November meeting to allow the Board time to change to new management on November 1, 2018.

F. Next Meeting Agenda Requests

Management was directed to include street parking, reserve investment options, and architectural fence guidelines to the next meeting agenda.

G. Next Meeting Date

The next meeting is scheduled for Monday, October 22, 2018 at 6:30 p.m. at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA.

ADJOURNMENT

The General Session was adjourned at 7:52 p.m.

SECRETARY'S CERTIFICATE

I, duly appointed member of Pacific Shores at Rancho San Clemente Homeowners Association, do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the minutes of the Board of Directors General Session meeting held on the above date.

Signature

Date