

**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MEETING MINUTES
AUGUST 27, 2018**

NOTICE

Upon notice duly given and received, the Pacific Shores at Rancho San Clemente Homeowners Association General Session Meeting was held on August 27, 2018 at the Bella Collina Towne & Golf Club located at 200 La Pata, San Clemente, CA.

DIRECTORS PRESENT

Bill Rhodes, President
Veer Beri, Secretary
Gerwyn Williams, Treasurer
Tom Thompson, Member at Large

DIRECTOR ABSENT

Jeff Hawley, Vice President

SEABREEZE MANAGEMENT COMPANY, INC. REPRESENTATIVE

Lydia Audette, CMCA, AMS, Account Executive

CALL TO ORDER

The meeting was called to order by Board President, Bill Rhodes, at 6:30 p.m.

HOMEOWNER FORUM

13 owners were in attendance to discuss the proposed fine policy.

CONSENT CALENDAR

A. Approval of General Session Meeting Minutes – July 23, 2018

July 23, 2018 General Session Meeting Minutes, as submitted.

B. Treasurer's Report – July 25, 2018 Financial Statement

Accept the July 25, 2018 financial statement, as prepared, with the request to reclass check no. 00400020 in the amount of \$1,640.00 to Operating, Landscape Extras line item (#6515).

COMMITTEE REPORTS

A. Master Association Delegate

The delegate position is currently vacant.

B. Landscape Committee Update and Landscape Proposals

The Landscape Committee provided the Board with a summary spreadsheet of the 5 vendors bidding on the fuel modification project. A motion will be made under Unfinished/New Business.

C. Architectural Review / View Maintenance Committee

The Architectural Committee advised the Board that they will be considering fence designs and styles in a future revision of architectural guidelines.

D. Homeowner Relations Committee

The Board discussed the membership's concerns with homeless sightings around San Clemente. Members were advised to continue to contact the local authorities and Rancho San Clemente Master Association Board President.

UNFINISHED / NEW BUSINESS

A. Adoption of Proposed Fine Policy

The Board was provided with membership feedback to the proposed fine policy. A motion was made, seconded and unanimously carried to adopt the proposed fine policy, as drafted, and to post at the community bulletin board within fifteen (15) days.

B. City of San Clemente Drain Inspection

A motion was made, seconded and unanimously carried to approve the proposal from Scott English Plumbing for the jetting and camera line to the common area slope drain across from 34 Santa Clara, for a total cost of \$1,650, to be expensed from the Reserve, Contingency line item (#4500).

C. Fuel Modification Maintenance Proposals

The Board reviewed (5) estimates for the trimming of the internal fuel modification zone. A motion was made, seconded and unanimously carried to approve the proposal from Mission Landscape for areas A, B, C, and D, at a total cost of \$65,120, to be expensed from the Reserve, Fuel Modification/Fire Abatement line item (#9005).

D. No Trespassing Sign Proposals

No action taken as there is already a "No Trespassing" sign present on the common area slope at Calle Pastadero.

E. Reserve Fund Investment Discussion

This item was tabled to the next meeting to allow the Board time to review investment rates and options available at this time.

F. Street Parking Discussion

This item was tabled to the next meeting to allow the Board time to review the governing documents on parking.

G. Next Meeting Agenda Requests

Management was directed to include street parking, reserve investment options, and architectural fence guidelines to the next meeting agenda.

H. Next Meeting Date

The next meeting is scheduled for Monday, September 24, 2018 at 6:30 p.m. at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA.

ADJOURNMENT

The General Session was adjourned at 7:55 p.m.

SECRETARY'S CERTIFICATE

I, duly appointed member of Pacific Shores at Rancho San Clemente Homeowners Association, do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the minutes of the Board of Directors General Session meeting held on the above date.

Signature

Date