

**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
GENERAL SESSION MEETING MINUTES  
MARCH 13, 2017**

**NOTICE**

Upon notice duly given and received, the Pacific Shores at Rancho San Clemente Homeowners Association Board of Directors General Session meeting was held Monday, February 13, 2017 at 6:30 p.m. at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA.

**DIRECTORS PRESENT**

Bill Rhodes, President  
Gary Osendorf, Vice-President  
Veer Beri, Secretary  
Tom Thompson, Member at Large

**DIRECTORS ABSENT**

Gerwyn Williams, Treasurer

**SEABREEZE MANAGEMENT COMPANY, INC.**

John Felder, Senior Vice President  
Becky Morales, Account Executive

**OTHERS PRESENT**

82 Via Santa Maria  
14 Calle Pastadero  
38 Camino Katia

**CALL TO ORDER**

A quorum being present, Bill Rhodes, Board President, called the meeting to order at 6:35 p.m.

**EXECUTIVE SESSION SUMMARY**

Management reported Executive Session was held prior the General Session meeting on March 13, 2017 in which the Board approved meeting minutes, and discussed delinquencies, and contracts.

**HOMEOWNER FORUM**

There was no discussion in Homeowner Forum.

**MINUTES**

**Be it resolved**, upon a motion duly made and seconded, the Board of Directors approved the Meeting Minutes for February 13, 2017 as submitted. The motion carried unanimously.

**TREASURER'S REPORT**

**Be it resolved**, upon a motion duly made and seconded, the Board of Directors approved the Financial Statements for February 2017, subject to year-end audit. The motion carried unanimously.

**COMMITTEE REPORTS**

- Master Association Delegate –No report.
- Landscape–Bill Rhodes, Board President/Landscape Chair, reported the tree on the corner of Fresno will be removed, along with completing the clearing slope in a couple of weeks. He indicated Medlin would be working throughout the entire community for the next 4-6 weeks, then start back on demolition of the slopes. He said that planting new material during contract hours was the most cost savings, rather than do as extra service. He also said new plants will be installed below Alba (near the water tank) and on Fresno. He reported the stucco on the monuments are buckling from the rain water and Medlin would repair those during their contract hours.

**TREE TRIMMING**

**Be it resolved**, upon a motion duly made and seconded, the Board of Directors approved Medlin to perform tree trimming services for a cost not to exceed \$2,300. The motion carried unanimously.

- Architectural/View -The following Architectural Applications were approved:
  - 46 Santa Clara-Exterior Paint Scheme #6
  - 42 Santa Maria-Fence Replacement
  - 54 & 56 Santa Maria-Fence Replacement
  - 36 Paseo Alba-New Front Door

Tom Thompson, Board Member/Architectural Committee reported he revised the Architectural Application on the website and a completion form is now required to be submitted when architectural improvements have been finished. He also requested an email address specific for architectural submittals. A tracking spreadsheet was included in the Board Packet, per Bill Rhodes instructions last meeting.

**ADDITIONAL EMAIL ADDRESSES**

**Be it resolved**, upon a motion duly made and seconded, the Board of Directors approved purchasing five email address domains for a cost of \$90 per year. The motion carried unanimously.

- Financial Review-Board President, Bill Rhodes reported the following:
  - Budget worksheet to be updated by new financial manager, Vickie McCarthy and resend for review.
  - Medlin will clean the sidewalks in the areas his crew is working. e contract.
  - Management to obtain bids to replace the fence on the Santa Clara green belt with vinyl “wrought iron appearance” and steel for stronger support. Tom Thompson will be the project liaison.

**UTILITY BILLS PAYMENT**

**Be it resolved**, upon a motion duly made and seconded, the Board of Directors approved putting the utility bills on auto pay. The motion carried unanimously.

- Homeowner Relations-No report.

**OLD BUSINESS**

**SIDEWALK GRINDING**

**Be it resolved**, upon a motion duly made and seconded, the Board of Directors tabled their decision to approve a proposal submitted for concrete grinding, replacement and sealant of the sidewalks, until further information could be obtained. The motion carried unanimously.

**NEW BUSINESS**

**Be it resolved**, upon a motion duly made and seconded, the Board of Directors approved Animal Pest Management to perform a one-time gopher treatment at San Martin slope for a cost not to exceed \$250. The motion carried unanimously.

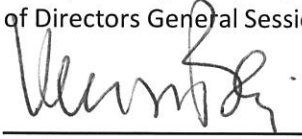
**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING ~ GENERAL SESSION  
MARCH 13, 2017  
PAGE 3**

**ADJOURNMENT**

There being no further business to bring before the Board of Directors, the General Session was adjourned at 7:30 p.m. The next meeting is scheduled for Monday, April 10, 2017 at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA at 6:30 p.m.

**SECRETARY'S CERTIFICATE**

I, duly appointed member of Pacific Shores at Rancho San Clemente Homeowners Association, do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the minutes of the Board of Directors General Session meeting held on March 13, 2017 as approved by the Secretary of the Board.



\_\_\_\_\_  
Signature



\_\_\_\_\_  
Date