

**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
GENERAL SESSION MEETING MINUTES  
JULY 10, 2017**

**NOTICE**

Upon notice duly given and received, the Pacific Shores at Rancho San Clemente Homeowners Association Executive Session Meeting was held on July 10, 2017 at 6:43 p.m. at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA.

**DIRECTORS PRESENT**

Bill Rhodes, President  
Gary Osendorf, Vice President  
Veer Beri, Secretary  
Gerwyn Williams, Treasurer  
Tom Thompson, Member at Large

**DIRECTOR ABSENT**

None

**SEABREEZE MANAGEMENT COMPANY, INC. REPRESENTATIVE**

Lydia McCaig, CMCA, Account Executive

**CALL TO ORDER**

The meeting was called to order by Board President, Bill Rhodes, at 6:43 p.m.

**HOMEOWNER FORUM**

Five (5) owners from the following were present to discuss architectural applications, the Association newsletter, and the new stairways: 82 Via Santa Maria, 12 Santa Clara, 77 Via Santa Maria, 34 Paseo Alba, 14 Pastadero.

**EXECUTIVE SESSION SUMMARY – JULY 10, 2017**

Executive Session was held prior the General Session meeting on July 10, 2017. The Board of Directors:

- Approved the June 12, 2017 Executive Session Meeting Minutes
- Conducted homeowner Hearings
- Discussion violation
- Reviewed the covenant/violation summary report

**APPROVAL OF GENERAL SESSION MEETING MINUTES – JUNE 12, 2017**

A motion was made, seconded and unanimously carried to approve the June 12, 2017 General Session Meeting Minutes, as amended.

**TREASURER'S REPORT AND FINANCIAL STATEMENT – JUNE 25, 2017**

A motion was made, seconded and carried to accept the June 25, 2017 Financial Statement, subject to year-end audit, and to request that vendor invoices are paid, to the best of ability, before the start of the new fiscal year on August 1.

**COMMITTEE REPORTS**

1. Master Association Delegate – No report
2. Landscape Committee and Proposals – A motion was made, seconded and unanimously carried to approve the following proposals from Medlin Landscape, at the recommendation of the Landscape Committee: #3899 for \$1,096.15 and #3900 for \$285.00.
3. Architectural Review / View Maintenance Committee – The Committee approved architectural applications from the following residences: 44 Via Zaragoza and 62 Camino San Jose.
4. Homeowner Relations Committee – An update was provided on the homeowner of 56 Via Zaragoza who passed away in June.

**HOMEOWNER REIMBURSEMENT REQUEST**

A motion was made, seconded and unanimously carried to approve the reimbursement to the owner of 82 Via Santa Maria for shared library expenses, in the amount of \$9.03, to be expensed from the Operating, General Maintenance line item (#6545).

**ASSOCIATION FILE STORAGE DISCUSSION**

A motion was made, seconded and carried to request that Seabreeze Management Company, Inc. accept the costs to pull all Association files from storage for Board review and to accept the costs to return boxes to storage, following Board review and itemization of box labels.

**SIDEWALK TRIP HAZARD DISCUSSION**

A motion was made, seconded and carried to accept the scope of work prepared by Board President, Bill Rhodes, and obtain proposals for the cutting/grinding of (8) sidewalk locations, bids to be reviewed by the Board at the next meeting.

**NEXT MEETING AGENDA REQUESTS**

There were no requests at this time.

**NEXT MEETING DATE**

The next meeting is scheduled for August 14, 2017 at 6:30 p.m. at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA.

**ADJOURNMENT**

There being no further business to bring before the Board of Directors, the General Session was adjourned at 7:58 p.m.

**SECRETARY’S CERTIFICATE**

I, duly appointed member of Pacific Shores at Rancho San Clemente Homeowners Association, do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the minutes of the Board of Directors General Session meeting held on July 10, 2017 as approved by the Secretary of the Board.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date