

**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MEETING MINUTES
JANUARY 9, 2017**

NOTICE

Upon notice duly given and received, the Pacific Shores at Rancho San Clemente Homeowners Association Board of Directors General Session meeting was held Monday, January 9, 2017 at 6:30 p.m. at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA.

DIRECTORS PRESENT

Bill Rhodes, President
Gary Osendorf, Vice-President
Gerwyn Williams, Treasurer
Veer Beri, Secretary
Tom Thompson, Member at Large

DIRECTORS ABSENT

SEABREEZE MANAGEMENT COMPANY, INC.

Becky Morales, Account Executive

OTHERS PRESENT

28 Via La Mission
14 Calle Pastadero
22 Calle Pastadero
82 Via Santa Maria
64 Via Santa Maria
30 Camino Katia
24 Via Santa Maria

CALL TO ORDER

A quorum being present, Bill Rhodes, Board President, called the meeting to order at 6:30 p.m.

GUEST SPEAKER

OCTA provided a 20 minute presentation on the I-5 freeway widening project.

ORGANIZATION OF THE BOARD OFFICES

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved the following offices. The motion carried unanimously.

Bill Rhodes	President	Landscape Committee Liaison
Gary Osendorf	Vice President	Architectural/View Committee Liaison
Gerwyn Williams	Treasurer	Finance Committee Liaison
Veer Beri	Secretary	
Tom Thompson	Member at Large	Homeowner Relations Committee Liaison

COMMITTEE MEMBERS

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved the following committee members:

Landscape Committee	Wendy Rhodes Laura Moses
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Architectural/View Committee Jim Ruth
Tom Williams

EXECUTIVE SESSION SUMMARY

Management reported Executive Session was held prior the General Session meeting on January 9, 2017 in which the Board approved meeting minutes, discussed delinquencies, filed a lien against a delinquent homeowner, canceled the current landscape contract with South Coast Gardening and approved a new landscape contract with Medlin Landscape. Also, a decision was made regarding a view issue between 14 Calle Pastadero and 82 Via Santa Maria, and discussed an architectural application.

HOMEOWNER FORUM

-82 Via Santa Maria-Thanked the homeowner of 14 Calle Pastadero for the trimming that was done and wanted to find out what the Board decided on the view corridor matter with 14 Calle Pastadero

-14 Calle Pastadero – The Board reported that they resolved the view corridor from 82 Via Santa Maria was clear per the guidelines of 0-15% as of this date, however, the situation could change as the plant material grows. The representative from 14 Calle Pastadero provided a photograph with an arc drawn on it by a previous board that depicts the 15% delineation and indicated he would keep vegetation trimmed to stay within this limit. The representative also said that he would keep the two large queen palms trimmed regularly and that he would look at the view from 82 Via Santa Maria to see their perspective.

-28 Via La Mission-Thanked the Landscape Committee for decorating the monuments for the holidays.

-22 Calle Pastadero-Requested that the shrubbery behind her home be leveled. President Bill Rhodes indicated he would contact the homeowner and have the Landscape Committee inspect the situation.

-40 Paseo Alba-Provided the Board with information relating to his architectural application regarding his fence installation. The Board had requested he discontinue the installation as what was being installed was not cohesive with the fencing in the neighborhood. President, Bill Rhodes indicated a group of board and committee members would review the matter with the homeowner on-site at his home to discuss some options.

MINUTES

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved the Meeting Minutes for November 14, 2016 with revisions. The motion carried unanimously.

TREASURER'S REPORT

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved the Financial Statements for December, 2016 subject to year-end audit. The motion carried unanimously.

COMMITTEE REPORTS

- Master Association Delegate –No report.
- Landscape– Gary Osendorf reported on the cancellation of the South Coast Gardening landscape maintenance contract and the approval of a landscape maintenance contract with Medlin Landscape.
- Architectural/View -The following Architectural Application was approved:
 - 40 Via Zaragoza-Installation of drains

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- Financial Review-Board President, Bill Rhodes requested the other Board Members think about some capital improvements that they feel would need to be done in 2017-2018.
- Homeowner Relations-No report.

OLD BUSINESS

SIDEWALK GRINDING

This topic will be discussed at the February meeting.

NEW BUSINESS

RECORDS STORAGE

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved returning seven boxes of records to Pouch Storage with Seabreeze Management subject to President, Bill Rhodes reviewing contents of any new boxes being added to storage. The motion carried unanimously.

INSURANCE RENEWAL

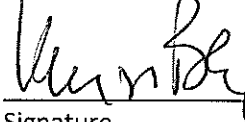
Be it resolved, upon a motion duly made a seconded, the Board of Directors authorized President, Bill Rhodes to decide which insurance option best suits Pacific Shores as proposed by Labarre/Oksnee Insurance, as there were questions regarding the options. The motion carried unanimously.

ADJOURNMENT

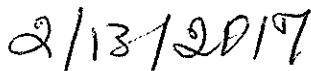
There being no further business to bring before the Board of Directors, the General Session was adjourned at 8:15 p.m. The next meeting is scheduled for Monday, February 11, 2017 at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA at 6:30 p.m.

SECRETARY'S CERTIFICATE

I, duly appointed member of Pacific Shores at Rancho San Clemente Homeowners Association, do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the minutes of the Board of Directors General Session meeting held on January 9, 2016 as approved by the Secretary of the Board.



Signature



Date