

**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
GENERAL SESSION MEETING MINUTES  
AUGUST 14, 2017**

**NOTICE**

Upon notice duly given and received, the Pacific Shores at Rancho San Clemente Homeowners Association Executive Session Meeting was held on August 14, 2017 at 6:00 p.m. at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA.

**DIRECTORS PRESENT**

Bill Rhodes, President  
Gary Osendorf, Vice President  
Gerwyn Williams, Treasurer  
Tom Thompson, Member at Large

**DIRECTOR ABSENT**

Veer Beri, Secretary

**SEABREEZE MANAGEMENT COMPANY, INC. REPRESENTATIVE**

Lydia McCaig, CMCA, Account Executive

**CALL TO ORDER**

The meeting was called to order by Board President, Bill Rhodes, at 6:47 p.m.

**HOMEOWNER FORUM**

Two (2) owners were in attendance to discuss architectural applications and tree removal:

**EXECUTIVE SESSION SUMMARY – AUGUST 14, 2017**

Executive Session was held prior the General Session meeting, the Board of Directors:

- Approved the July 10, 2017 Executive Session Meeting Minutes
- Conducted homeowner Hearing
- Reviewed the covenant/violation summary report

**APPROVAL OF GENERAL SESSION MEETING MINUTES – JULY 10, 2017**

Be it resolved, upon a motion duly made and seconded, the Board of Directors unanimously carried to approve the July 10, 2017 General Session Meeting Minutes, as submitted.

**TREASURER'S REPORT AND FINANCIAL STATEMENT – JULY 25, 2017**

Be it resolved, upon a motion duly made and seconded, the Board of Directors accepted the June 25, 2017 Financial Statement, subject to year-end audit.

**COMMITTEE REPORTS**

1. Master Association Delegate – No report
2. Landscape Committee – The Committee provided an update regarding the community-wide slope clearing taking place on Santa Maria. Management was directed to place an article in the October newsletter instructing homeowners not to feed wild life on the slopes.
3. Architectural Review / View Maintenance Committee – The Committee approved architectural applications from the following residences: 10 Calle Pastadero and 30 Camino Katia.
4. Homeowner Relations Committee – Management was directed to place an article in the October newsletter informing the membership of the Bicycle Club.

**CONCRETE GRINDING PROPOSALS**

The Board reviewed three proposals for the grinding of right (8) trip hazards throughout the community. Be it resolved, upon a motion duly made and seconded, the Board of Directors unanimously approved the proposal from Concrete Hazard Solutions for a total cost of \$400.00, to be expensed from the Operating, General Maintenance line item (#6545).

**RESOLUTION TO PURGE ASSOCIATION FILES**

The Board reviewed the Resolution to Purge Association Files document. Be it resolved, upon a motion duly made and seconded, the Board of Directors approved to: purge the archived boxes #C0310882250 and #C0310882248, combine files into existing boxes, and to update the titles of the remaining ten (10) storage boxes.

**NEXT MEETING AGENDA REQUESTS**

There were no requests at this time.

**NEXT MEETING DATE**

The next meeting is scheduled for September 11, 2017 at 6:30 p.m. at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA, pending Board quorum.

**ADJOURNMENT**

There being no further business to bring before the Board of Directors, the General Session was adjourned at 7:37 p.m.

**SECRETARY'S CERTIFICATE**

I, duly appointed member of Pacific Shores at Rancho San Clemente Homeowners Association, do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the minutes of the Board of Directors General Session meeting held on August 14, 2017 as approved by the Secretary of the Board.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date