

**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
GENERAL SESSION MEETING MINUTES  
SEPTEMBER 12, 2016**

**NOTICE**

Upon notice duly given and received, the Pacific Shores at Rancho San Clemente Homeowners Association Board of Directors General Session meeting was held Monday, September 12, 2016 at 6:00 p.m. at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA.

**DIRECTORS PRESENT**

Gary Osendorf, Vice-President  
Veer Beri, Treasurer  
Lisa Bennis, Secretary

**DIRECTORS ABSENT**

Bill Rhodes, President  
Tom Thompson, Member at Large

**SEABREEZE MANAGEMENT COMPANY, INC.**

Becky Morales, Account Executive

**OTHERS PRESENT**

14 Calle Pastadero

**CALL TO ORDER**

A quorum being present, Gary Osendorf, Board Vice President, called the meeting to order at 6:00 p.m.

**EXECUTIVE SESSION SUMMARY**

Management reported there was an Executive Session held following the General Session meeting on August 8, 2016 in which the Board approved meeting minutes, discussed delinquencies and contracts. There was a Special Executive Session meeting on September 2, 2016 to approve an asphalt project contractor.

**HOMEOWNER FORUM**

There was no discussion.

**HEARINGS**

**18 Calle Pastadero-Front Yard Landscape Maintenance**

**Be it resolved**, upon a motion duly made and seconded, the Board of Directors approved assessing a fine of \$50 for non-compliance of the CC&RS for lawn maintenance. The motion carried unanimously.

**20 Calle Pastadero-General Maintenance**

**Be it resolved**, upon a motion duly made and seconded, the Board of Directors tabled their decision to fine the homeowner for non-compliance of the CC&RS for general maintenance as the homeowner reported she was obtaining bids for repairs. The motion carried unanimously.

**MINUTES**

**Be it resolved**, upon a motion duly made and seconded, the Board of Directors approved the Meeting Minutes for September 12, 2016 as submitted. The motion carried unanimously.

**TREASURER'S REPORT**

**Be it resolved**, upon a motion duly made and seconded, the Board of Directors approved the Financial Statements for August, 2016 subject to year-end audit. The motion carried unanimously.

**COMMITTEE REPORTS**

- Master Association Delegate –No report.
- Landscape Committee– Gary Osendorf reported the that the OFCA requested the oleanders be removed next to 42 Paseo Alba.
- Architectural/View Maintenance – The following Architectural Applications were approved:
  - 40 Via Zaragoza – Paint and front yard landscaping.Lisa Bennis reported that Al Tilk submitted his resignation effective October 1, 2016.
- Financial Review Committee – Veer Berri checked on a fee advertised by Compass Bank and reported it was for “cash” deposits only.
- Homeowner Relations Committee –No report.

**OLD BUSINESS**

**ASPHALT WORK**

Management provided a map to the Board members of the schedule for the asphalt project with minor repairs commencing October 6, 2016 and sealing to begin October 13, 2016, weather permitting.

**PLAYGROUND REPAIR PROPOSAL**

Management reported payment had been sent and awaiting word on repairs.

**NEW BUSINESS**

**YEAR END AUDIT & TAX PREPARATION**


Be it resolved, upon a motion duly made and seconded, the Board of Directors approved the Year End Audit and Tax Preparation proposal as submitted by Inouye, Shively and Klatt for a total cost of \$925. The motion carried unanimously.

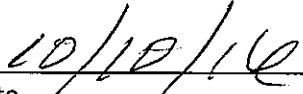
**ADJOURNMENT**

There being no further business to bring before the Board of Directors, the General Session was adjourned at 6:45 p.m. to Executive Session. The next meeting is scheduled for Monday, October 10, 2016 at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA at 6:30 p.m.

**SECRETARY'S CERTIFICATE**

I, duly appointed member of Pacific Shores at Rancho San Clemente Homeowners Association, do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the minutes of the Board of Directors General Session meeting held on September 12, 2016 as approved by the Secretary of the Board.

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date