

**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MEETING MINUTES
MARCH 14, 2016**

NOTICE

Upon notice duly given and received, the Pacific Shores at Rancho San Clemente Homeowners Association Board of Directors General Session meeting was held Monday, March 14, 2016 at 6:00 p.m. at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA.

DIRECTORS PRESENT

Bill Rhodes, President
Gary Osendorf, Vice-President
Veer Beri, Treasurer
Lisa Bennis, Secretary
Tom Thompson, Member at Large

SEABREEZE MANAGEMENT COMPANY, INC.

Becky Morales, Account Executive

OTHERS PRESENT

Those listed on the sign in sheet.

CALL TO ORDER

A quorum being present, Bill Rhodes, Board President, called the meeting to order at 6:00 p.m.

EXECUTIVE SESSION SUMMARY

Management reported there was an Executive Session held following the General Session meeting on February 8, 2016 in which the Board approved meeting minutes, discussed delinquencies and legal matters.

HOMEOWNER FORUM

The following was discussed in Homeowner Forum:

- Street light reported going off and on at 10 Via Santa Maria

VIOLATION HEARING-56 VIA ZARAGOZA (EXTERIOR GARAGE DOOR PAINTING)

Be it resolved, upon a motion duly made and seconded, the Board of Directors resolved to fine the homeowner \$50 for a maintenance violation for failure to comply with painting their garage door after two notices were sent. The motion carried unanimously.

MINUTES

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved the Meeting Minutes for March 8, 2016 with revisions. The motion carried unanimously.

TREASURER'S REPORT

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved the Financial Statements for February, 2016 subject to year-end audit. The motion carried unanimously.

COMMITTEE REPORTS

- Master Association Delegate – Linda Wesselman was not present so there was no report.
- Landscape Committee– Gary Osendorf reported that a sample painting of the mailbox was done satisfactorily by All-Trade and the remaining mailboxes will be painted. Gary also reported the

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Landscape Committee is going to identify the fuel mod areas and the monument sign planting proposal was awarded.

- Architectural – There was no report or Architectural Applications submitted for approval.
- Homeowner View Maintenance – No report.
- Financial Review Committee – Veer Beri made a recommendation to the Board to close the Merrill Lynch Reserve account and open a 13-month certificate of deposit in the amount of \$150,000 and deposit the balance in a money market account with Compass Bank in Oceanside, CA. He requested Management begin the process opening the new account and closing the other.
- Homeowner Relations Committee – Tom Thompson commented the new website is about complete and ready to launch.

OLD BUSINESS

COMMON AREA STAIRS UPDATE

Bill Rhodes reported that the final punch list items with the contractor with regard to the stairs should be finished up by the end of the week.

MONUMENT SIGN REFURBISHMENT UPDATE

Gary Osendorf reported that the landscape proposal for planting the monuments was awarded and the plants are to be installed by March 23rd.

ASSOCIATION'S WEBSITE

As reported under the Committee Reports, Tom Thompson indicated the newly updated website was about ready to launch. He reported some documents need to be revised.

PROPERTY BOUNDARY DEFINITION FOR 40 VIA ZARAGOZA

Bill Rhodes, reported the homeowner of 40 Via Zaragoza attended the RSC Master Association and is working directly with them regarding the boundary definitions.

REQUEST FOR REIMBURSEMENT FOR SIGN MATERIALS

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved reimbursing Tom Thompson \$11.02 for the purchase of hardware for community signs. The motion carried unanimously.

LIGHT BOLLARD REPAIR

Be it resolved, upon a motion duly made and seconded, the Board of Directors tabled their decision regarding the repair or replacement of two light bollards near 40 Santa Clara until further information could be obtained. The motion carried unanimously.

NEW BUSINESS

TREE TRIMMING PROPOSAL

Be it resolved, upon a motion duly made and seconded, the Board of Directors tabled their decision regarding the tree trimming proposal as submitted by WB Starr and requested Management obtain two competitive bids to compare with. The motion carried unanimously.

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REQUEST TO INSTALL A DOG WASTE SIGN AT THE TOT LOT

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved installing a dog waste sign in the tot lot area for a cost not to exceed \$100. The motion carried unanimously.

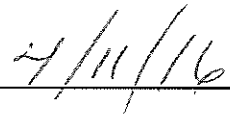
ADJOURNMENT

There being no further business to bring before the Board of Directors, the General Session was adjourned at 7:45 p.m. to Executive Session. The next meeting is scheduled for Monday, April 11, 2016 at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA at 6:00 p.m.

SECRETARY'S CERTIFICATE

I, duly appointed member of Pacific Shores at Rancho San Clemente Homeowners Association, do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the minutes of the Board of Directors General Session meeting held on March 14, 2016 as approved by the Secretary of the Board.


Signature


Date