

**PACIFIC SHORES AT RANCHO SAN CLEMENTE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MEETING MINUTES
JUNE 13, 2016**

NOTICE

Upon notice duly given and received, the Pacific Shores at Rancho San Clemente Homeowners Association Board of Directors General Session meeting was held Monday, June 13, 2016 at 6:00 p.m. at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA.

DIRECTORS PRESENT

Bill Rhodes, President
Gary Osendorf, Vice-President
Veer Beri, Treasurer
Lisa Bennis, Secretary
Tom Thompson, Member at Large

SEABREEZE MANAGEMENT COMPANY, INC.

Becky Morales, Account Executive

OTHERS PRESENT

Those listed on the sign in sheet.

CALL TO ORDER

A quorum being present, Bill Rhodes, Board President, called the meeting to order at 6:03 p.m.

EXECUTIVE SESSION SUMMARY

Management reported there was an Executive Session held following the General Session meeting on May 9, 2016 in which the Board approved meeting minutes, discussed delinquencies and legal matters.

HOMEOWNER FORUM

The following was discussed in Homeowner Forum:

- Homeowner from 42 Calle Fresno requested the coral tree be trimmed now rather in the fall as it is in her ocean view. The Board asked her and management to obtain bids to have the tree trimmed. The homeowner will consider paying to have the tree trimmed in between the scheduled tree trimming after reviewing the quotes.

MINUTES

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved the Meeting Minutes for May 9, 2016 as submitted. The motion carried unanimously.

TREASURER'S REPORT

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved the Financial Statements for May, 2016 subject to year-end audit. The motion carried unanimously.

COMMITTEE REPORTS

- Master Association Delegate – Linda Wesselman reported that the Master Association was in Phase II of their tree trimming schedule, the Master is now 51% funded in reserves, the Tennis Club does not want to maintain or water the landscape around Calle del Cerro, and there have been deer sightings in the area.
- Landscape Committee-- Gary Osendorf reported that the Fuel Mod clearing was completed and a meeting will be scheduled with OCFA to confirm what is needed for Phase II of the Fuel Mod

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Clearing and the second meeting to review the Association's irrigation was held. Bill requested copies of the May & June water bills. It was requested that several items be mentioned in the upcoming newsletter such as keeping pots planted and not store empty pots in common area view, satellite dishes require architectural approval and any dishes not in service should be removed.

- Architectural/View Maintenance – The following architectural applications were approved and ready for the Master Association's approval:
 - 10 Calle Pastadero-Fence Replacement
 - 38 Camino Katia-Add Stone Veneer
 - 56 Via Zaragoza-Exterior Paint
 - 10 Via Santa Maria-Install A/C

There was a presentation regarding a Dunn Edwards house paint palate. The Board approved retiring the old house colors in the notebook and adopting the new color schemes as proposed by Dunn Edwards. The link to the Dunn Edwards site will be posted on the Association's website and in a future newsletter.

- Financial Review Committee – Bill Rhodes suggested a "State of the Association" letter from the Board be mailed with the budget mailer.
- Homeowner Relations Committee – There was no report.

OLD BUSINESS

2016-17 DRAFT BUDGET WORKSHEET

Be it resolved, upon a motion duly made and seconded, the Board of Directors approved the 2016-17 draft budget with no increase in assessments. The motion carried unanimously.

ASPHALT WORK

There was discussion regarding the streets within Pacific Shores. Job specifications will be developed and bid requests sent in coming months for work to commence in the fall.

RECORDS RETENTION & INVENTORY OF RECORDS

Bill Rhodes, Board President, reported there were 62 boxes in storage (64 boxes including Christmas Decorations) that he reviewed and purged, leaving 13 boxes remaining at this time which will be evaluated for scanning and storing in the Cloud.

NEW BUSINESS

PLAYGROUND REPAIR PROPOSAL

Be it resolved, upon a motion duly made and seconded, the Board of Directors tabled their decision to repair the tot lot play structure until further information could be obtained. The motion carried unanimously.

IRRIGATION PUMP PROPOSAL

Be it resolved, upon a motion duly made and seconded, the Board of Directors declined the proposal as submitted by A.C. Landscape to inspect the irrigation pumps at \$75 each pump, two times per year. The motion carried unanimously.

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ADJOURNMENT

There being no further business to bring before the Board of Directors, the General Session was adjourned at 8:00 p.m. to Executive Session. The next meeting is scheduled for Monday, July 11, 2016 at the Bella Collina Towne & Golf Club, 200 La Pata, San Clemente, CA at 6:00 p.m.

SECRETARY'S CERTIFICATE

I, duly appointed member of Pacific Shores at Rancho San Clemente Homeowners Association, do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the minutes of the Board of Directors General Session meeting held on June 13, 2016 as approved by the Secretary of the Board.


Signature


Date