

**LOS PASEOS MAINTENANCE CORPORATION
BOARD OF DIRECTORS MEETING
GENERAL SESSION MEETING MINUTES
MARCH 21, 2023**

NOTICE:

Upon notice duly given and received, the Los Paseos Maintenance Corporation General Session Meeting was held VIA ZOOM CONFERENCE CALL

DIRECTORS PRESENT:

Larry Mustful, Karen Herlihy, Diane Larson, Taylor LeClare and Bimali Walgampaya

ABSENT: NONE

TRITZ PROFESSIONAL MANAGEMENT SERVICES, INC. REPRESENTATIVE: Sue Norman, CCAM

CALL TO ORDER: The meeting was called to order at 4:00 PM

HOMEOWNER FORUM: NONE

MINUTES:

Larry Mustful made a motion and Taylor LeClaire seconded to approve February 2023 General Meeting Minutes. All in favor.

Larry Mustful made a motion and Bimali Walgampaya seconded to approve the January 17, 2023 General Meeting Minutes. All in favor.

EXECUTIVE SUMMARY: NONE

GENERAL BUSINESS:

Larry Mustful made a motion and Bimali Walgampaya seconded to deny the Inger Wakel renewal with the retainer. All in favor.

Taylor LeClaire made a motion and Larry Mustful seconded to approve the Automated Gate Services Maintenance proposal. All in favor.

Taylor LeClaire made a motion and Diane Larson seconded to approve the ET Water proposal for the 3 yr subscription including 3 modems free. All in favor.

Larry Mustful made a motion and Bimali Walgampaya seconded to approve the Personal Touch deep cleaning proposal less the shower and restroom and pool deck cleaning with the adjustment of the one less lounge chair. All in favor.

Diane Larson made a motion and Karen Herlihy seconded to approve that Taylor LeClaire, Larry Mustful and Bimali Walgampaya be the Executive Committee for contract review. All in favor.

Board tabled the tree trimming proposal from O'Connell at this time.

Board discussed the pool heat and would like it turned on to 82 degrees on 3/27/2023.

Diane Larson made a motion and Larry Mustful seconded to appoint Taylor LeClaire as the Samlarc Delegate. All in favor.

Board discussed the old lights on the entrance trees and Sue is to contact O'Connell to remove them.

NEW/UNFINISHED BUSINESS: NONE

FINANCIALS:

Board reviewed the Outstanding report. NO further action at this time.

Diane Larson made a motion and Larry Mustful seconded to approve of the January and February 2023 financials. All in favor.

Diane Larson made a motion and Karen Herlihy seconded to move the reserve funds from Enterprise Bank to Morgan Stanley and tier them as stated below. All in favor.

50k for 3 months
50k for 6 months
50k for 9 months
100k for 12 months
115,597.50 for 18 months

ADJOURNMENT

The General Session Meeting was adjourned at 5:36 PM



[Taylor LeClaire \(May 22, 2023 13:45 PDT\)](#)

Signature

May 22, 2023

Date







March 21, 2023 General Meeting Minutes

Final Audit Report

2023-05-22

Created:	2023-05-17
By:	Sue Norman (sue@tpms.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAmVIV-1vV7aUJzBzz6IWpzk99fHwBSJP

"March 21, 2023 General Meeting Minutes" History

-  Document created by Sue Norman (sue@tpms.net)
2023-05-17 - 10:37:24 PM GMT- IP address: 23.137.16.98
-  Document emailed to taylorleclairelpmc@gmail.com for signature
2023-05-17 - 10:37:43 PM GMT
-  Email viewed by taylorleclairelpmc@gmail.com
2023-05-22 - 8:43:55 PM GMT- IP address: 184.180.221.206
-  Signer taylorleclairelpmc@gmail.com entered name at signing as Taylor LeClaire
2023-05-22 - 8:45:23 PM GMT- IP address: 184.180.221.206
-  Document e-signed by Taylor LeClaire (taylorleclairelpmc@gmail.com)
Signature Date: 2023-05-22 - 8:45:25 PM GMT - Time Source: server- IP address: 184.180.221.206
-  Agreement completed.
2023-05-22 - 8:45:25 PM GMT