

GARDEN ESTATES MAINTENANCE ASSOCIATION
REGULAR MEETING OF THE BOARD OF DIRECTORS
FEBRUARY 10, 2015

The Regular Meeting of the Board of Directors of the Garden Estates Maintenance Association was held on Tuesday, February 10, 2015, at the Woodbridge Village Clubhouse, 31 Creek Road. The President, Katherine Williams, called the Meeting to order at 6:30 p.m.

CALL TO
ORDER

Directors Present: Jonathan Burke
Fifi Chao
Steve Corea
Lee Schneider
Katherine Williams

Directors Absent: None

Representing Cardinal: Janet Mehan, CCAM, CMCA, AMS

Others Present: Betsy and Dave Nelson

As there were no homeowners who wished to address the Board, the Homeowner Forum was not held.

H/O FORUM

A Motion was duly made, seconded, and unanimously carried to approve the January 13, 2015, Regular Meeting Minutes, as amended.

APPROVAL
MINUTES

A Motion was duly made, seconded, and unanimously carried to accept the December 2014 Financial Statements as submitted, subject to audit.

APPROVAL
FINANCIAL

A Motion was duly made, seconded, and unanimously carried to approve the proposal from Tierra Verde Landscape for annual tree trimming for three years, if they would honor the cost of \$16,155.00 each year.

LANDSCAPE
PROPOSAL

A Motion was duly made, seconded, and unanimously carried to approve the proposal from TruGreen Landscape for the yearly basic maintenance contract, at a cost of \$6,208.00 a month.

The tree removal proposal from TruGreen Landscape for removal of a pine tree at 388 E. Yale Loop was tabled to the March 2015 Regular Meeting.

Cardinal was requested to obtain a proposal for pine tree removals by TruGreen Landscape at 500 E. Yale Loop and Springbrook.

A Motion was duly made, seconded, and unanimously carried to approve the proposal from CPR Construction for street repairs at 447 E. Yale Loop, at a cost of \$2,147.00, to be charged to the reserve account.

CPR
CONSTRUCT.

The Board reviewed the correspondence from an owner at 58 Silkberry requesting to share the cost of a shared fence replacement. Cardinal was requested to

58 SILKBERRY

obtain a copy of the quote from the vendor the owner wanted to use, to verify the vendor had the proper insurance and licenses, to verify what type of wood and paint the vendor was going to use, and to forward the answers and documentation to the Board for review.

The Board reviewed the correspondence from an owner asking for the repair or replacement of the large box mailbox nearest the Greenmoor access street and the 490-498 E. Yale Loop area.

Cardinal was requested to follow up with the hardy board proposals from Vinco Construction, CPR Construction and Smoothstone, and tabled the subject until the March 2015 Regular Meeting.

A Motion was duly made, seconded, and unanimously carried to approve the architectural application for new plants, irrigation, and a trellis in the side patio at 417 E. Yale Loop.

There being no further business, the Meeting was adjourned at 7:07 p.m. to the Executive Session.

Submitted by: Janet Mehan, CMCA, AMS, Account Manager

ATTEST:

Katherine Williams, President

Date

SECRETARY CERTIFICATION

I, Lee Schneider, the appointed Secretary of the Garden Estates Maintenance Association, do hereby certify that the foregoing is a true and correct copy of the Minutes of the Garden Estates Maintenance Association Board of Directors Meeting held on February 10, 2015, as approved by the Board Members in attendance of the Meeting.

Lee Schneider, Secretary

Date

MAILBOX

HARDYBOARD
PROPOSALS

417 E. YALE
LOOP

ADJOURN

SUBMITTED

ATTEST

CERTIFY