

CLUBHOUSE RESERVATIONS AND RULES

The Clubhouse may be reserved for private parties upon request to the Board.
Checks made payable to El Dorado Lakes Homeowners Association.

1. Rental fees are as follows:

- a) 1 - 25 persons = \$50.00
- b) 26 – 50 persons = \$100.00

2. A security deposit of \$100.00 is required against damage or failure to clean the premises by noon of the following day. The deposit is refundable if the room is left in a clean and undamaged condition and no complaints regarding noise or size of party etc. _____ (Initial)

If there is any question, the Board of Directors will review the complaints at the next Board of Directors meeting, and their decision will govern the return or non-return of any portion or all of the Security Deposit.

3. Clubhouse available hours are:

Sunday – Thursday 6:00 am – 10:00pm and Friday and Saturday 6:00am – 11:00pm. _____
(Initial)

4. A complete guest list must be furnished to the gate guard and accompanying the rental request.
_____ (Initial)

5. Insurance: Prior to the Use Period, Homeowner shall purchase a host insurance policy as an addendum to Homeowner's personal general liability insurance policy. A copy of the insurance declaration page, in an amount no less the \$500,000 naming the Association, its officers, directors, agents, employees, Board embers and other homeowners, as additional named insured must be provided to Association no later than five (5) days prior to the beginning of the Use Period. _____ (Initial)

6. An application from a tenant must be accompanied by written permission from the owner of the unity they are renting. _____ (Initial)

7. The Clubhouse may not be rented for the use of non-resident owners. _____ (Initial)

8. Requests for reservations should be made NO LESS THAN 15 DAYS in advance and confirmed by the management company representative keeping the Clubhouse calendar. _____
(Initial)

9. Rental of the Clubhouse does not include use of the recreational facilities such as pool. Guests shall stay within the Clubhouse and its decks. _____ (Initial)

9. Clubhouse may not be used or rented from commercial or business venture/purposes. Likewise, "events" at the Clubhouse may not be 'sponsored' by business entities. NO advertised events soliciting attendance by non-residents (general public) is permitted at any time.

Amended September 2008

**El Dorado Lakes Condominiums
Clubhouse Reservation Request**

Date: _____

Name: _____

Owner's Name: _____

Owner's Address: _____

Owner's Phone Number: Home: _____ Work: _____

Tenant Name (If Applicable): _____

Tenant Phone Number: Home: _____ Work: _____

Unit Number: _____

Date Requested: _____ Music? Yes No

Time Requested: From: _____ To: _____ Catered? Yes No

Type of Event: _____ Will Kitchen Be Used? Yes No

Number of Guests? _____ (Note: Security Guard Required for more than 50 Guests).

Use Fee: \$ _____ Security Deposit: \$ _____

INSPECTION REPORT - (OFFICE USE ONLY)	
Clubhouse Condition After Event:	_____
Cleaning or Repairs Required:	_____
Fee or Fine: \$ _____	Amount of Deposit Returned: \$ _____

I have read the Clubhouse Rules and Regulations and agree to abide by them. I agree to pay for any damage, missing items, and any fees or fines levied for infringement of the Rules by my guests, and/or myself, and assume full liability for any and all damages and/or injuries caused by or arising from my rental of the Clubhouse.

Owner's Signature _____ Date: _____

Tenant's Signature (If Applicable) _____ Date: _____

Confirmed by: _____ Date: _____

The homeowner shall be responsible for any and all damages caused to the common area, and any and all liability issues resulting from their party or event. The Association and the Management Company shall be held harmless, and accepts no responsibility for homeowners, residents, OR guests actions resulting or arising from any and all use of the Clubhouse and all common areas.

PARKING

Due to the limited number of Guest Parking spaces, use of guest parking for parties is limited to fifteen (15) vehicles. All others must park outside the complex. You may wish to have your guests carpool due to the limited parking available inside and outside the complex.

DECORATIONS

Decorations are permitted in the Clubhouse and deck areas provided they will not mar or cause damage to the property. No nails may be used to install decorations! Thumb tacks, staples, and tape may be used on wood areas only, and must be removed at the end of the event or party! Any damages caused by use of such devices, will be the responsibility of the homeowner and /or resident!

FIRE AND SAFETY

All fire, safety rules, and occupancy limits (posted in the Clubhouse), as determined by the Long Beach Fire Department, shall be adhered to at all times.

Note: In addition to the information provided herein, all persons using the Clubhouse, must adhere to all Rules governing the El Dorado Lakes Condominium Association. Use of El Dorado Lakes Condominiums property, and facilities by guests is a privilege. Damage to the common area property, including buildings, equipment, and furnishings as a result of negligence, carelessness, vandalism, and/or misuse by residents and/or their guests is the responsibility of the homeowner.