

East Lake Village Shores Community Association

WROUGHT IRON COMMITTEE

This Charter establishes the East Lake Village Shores (ELVS) Wrought Iron Committee, in accordance with Article IV, Section 4.16 of the ELVS By-Laws. The Wrought Iron Committee is made up of homeowner volunteers designed to work with a third party vendor to inspect the association maintained wrought iron in order to determine necessary repairs and painting.

Duties: Committee members are tasked with working with the third party vendor to walk the streets being addressed each fiscal year to determine the scope of work for the proposal. Wrought iron repairs and painting will be determined and presented to the Board within the vendor's proposal. The Committee will rely on the East Lake Village Shores Covenants, Conditions and Restrictions (CC&R's) as well as any other guidelines set forth by the Board of Directors.

Members: The Wrought Iron Committee (WIC) shall be limited to a maximum of two (2) homeowners, appointed by the Board of Directors.

Schedule: Meeting schedules shall be determined by the Chairperson. As a minimum, the committee shall meet at least once per year.

Structure: The Board of Directors will appoint a Committee Chairperson. The Chairperson will work with Management Staff to track wrought iron proposals and invoices for each annual project so as to stay within the association's budget. A Co-Chairperson will be selected to assist in the absence of the Chairperson. The Committee works on behalf of the community and reports to the Board of Directors.

Participation: Members are requested to attend wrought iron committee meetings. If a member is unable to meet the obligations of the committee, the member will be removed from the committee and another homeowner will be appointed. The Chairperson will make recommendations as necessary. The Board of Directors will make final decisions on removal of any member.

Reports: One Committee Member will serve to compile the wrought iron proposals and ensure the scope of work is accurate. It is required that all documents pertaining to each committee meeting are forwarded to Management for their records. A status report shall be submitted at the monthly board meeting.

Approved by the Board, June 12, 2014