

**EAST LAKE VILLAGE SHORES COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
OCTOBER 13, 2011
MINUTES**

NOTICE With notice given and received, the Regular meeting of the Board of Directors of the East Lake Village Shores Community Association was held on October 13, 2011 at the East Lake Village Community Association Clubhouse in Yorba Linda, California.

PRESENT Keith Hocking, President
Richard Grubbs, Vice President
Kjell Taylor, Secretary
Rick Reese, Member at Large

Jennifer Norton, Action Property Management, Inc.
Julie McKenna, Action Property Management, Inc.

ABSENT Tom Moore, Treasurer

CALL TO ORDER The meeting was called to order at 5:31 P.M. by Board President Keith Hocking.

COMMITTEE REPORTS

Landscape Committee
Laurel Latshaw provided a brief report.

Social Committee
No report was given.

Street Committee
Kathy Grubbs provided a brief report.

Paint Committee
No discussion was made.

Wrought Iron Committee
No report was given.

Architectural Committee
No report was given.

District Delegate
No report was given.

OPEN FORUM

Open Forum
There were four (4) homeowners in attendance.

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**SECRETARY'S
REPORT**

A motion was made by Kjell Taylor with a second by Richard Grubbs to approve the September 8, 2011 minutes as presented. Motion carried unanimously.

**TREASURER'S
REPORT**

A motion was made by Richard Grubbs, seconded by Rick Reese, and carried to approve the Management Billings Extras report dated September 10, 2011 as presented. The Board has decided to table the acceptance of the financial statements for the periods ending August 31, 2011 and September 30, 2011 until Tom Moore is present to discuss the report in detail.

**UNFINISHED
BUSINESS**

PCW Deck Resurfacing

The contract w/PCW is on hold pending results of the requested inspection process and the list of oversized and modified decks.

Revised Tree Trimming and Removal Process

A motion was made by Kjell Taylor, seconded by Richard Grubbs, and carried to approve the proposal from Douglas Landscape in the amount of \$8,056.00. This item is to be expensed out of the operating account with the GL Code 48500 Tree Trimming Maintenance. The motion carried unanimously.

**NEW
BUSINESS**

Via Morena Grass

The Board of Directors discussed with the Landscape Committee how to remedy the issues with the grass along the street Via Morena. The Landscape Committee will discuss with Douglas Landscape on the next landscape walk.

Street Black Top Maintenance

The Board of Directors discussed the possibility of having an outside consultant come to inspect the streets within the community to determine whether they need to slurry coat the streets or have a complete asphalt repair. Management was requested to schedule a consultant to come out to the November Board Meeting to discuss his services. No action to be taken at this time by the Board.

Draft Audit

The draft audit for the Associations fiscal year end August 31, 2011 as prepared by the CP firm Inouye, Shively and Longtin has been tabled until the next Board Meeting to discuss with Tom Moore, the Board Treasurer. No further action was taken.

**NEXT
MEETING**

The next scheduled meeting is November 10, 2011 at 5:30pm.

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ADJOURN There being no further business to come before the Board at this time, the meeting was adjourned at 7:20 P.M.

ATTEST Respectfully Submitted by Jennifer Norton, Action Property Management.

APPROVED

Keith Hocking, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I, Kjell Taylor, hereby certify that I am the duly appointed Secretary of the East Lake Village Shores Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held October 13, 2011 was approved by the Chairman of the Meeting.

Dated: _____

Kjell Taylor, Secretary