

**CRYSTAL LANE COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
JUNE 16, 2015  
MINUTES**

**NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on June 16, 2015, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.

**PRESENT** Dave Gillespie, President  
Joanne Kirby, Secretary  
Ron Dallas, Treasurer  
Regina Price, Member

Robin Allen , StoneKastle Community Management, Inc.  
Lori Yarborough , StoneKastle Community Management, Inc.

**ABSENT** Mike Ford, Vice President

**CALL TO ORDER** The meeting was called to order at 7:00 pm by Dave Gillespie.

**OPEN FORUM** There was 1 Homeowner Present

**EXECUTIVE  
SESSION  
DISCLOSURE**

Lori Yarborough, Manager, reported that there was an Executive Session of the Board of Directors held to hold hearings and to discuss member discipline matters and contracts.

**MINUTES** Motion was made by Dave Gillespie and seconded by Ron Dallas to approve the Regular Session meeting minutes of May 19, 2015 with one (1) amendment. Motion carried.

**FINANCIAL  
STATEMENT**

The May 31, 2015 financial statement has been provided by management and reviewed. Motion was made by Joanne Kirby and seconded by Regina Price to approve the financial statement as submitted. Motion carried.

Lien Filing

There are currently no liens to file.

**NEW  
BUSINESS**

Plexi Glass Cleaning Proposal

Motion was made by Joanne Kirby and seconded by Dave Gillespie to approve the proposal submitted by Mr. Window Cleaning to clean the exterior of the clubhouse at a cost not to exceed \$595.00. Motion carried.

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Personal Touch Summer Cleaning Proposal  
This item was tabled until the July meeting.

Personal Touch Contract  
The Board reviewed the contract with Personal Touch. The Board instructed Management to review and provide an update to the Board at the July meeting.

Holiday Party  
This item was tabled until the July meeting.

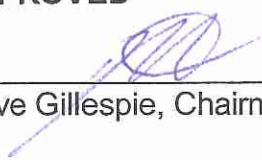
DR Horton-Permits  
Management has placed this item on the agenda to discuss with the Board the current problem that arised with the City of Chino during the trellis replacement. Rok Construction was approached while on-site at Crystal Lane requesting a copy of the original permit for the entire pool area. The city indicated DR Horton never submitted a permit? Management called the city to make sure it wasn't included in the clubhouse as whole with no success. The city inspector indicated since there was never a permit issued they would by using Rok Constructions plans under DR Horton. Rok Construction denied and objected to this request with the City of Chino.

Management has sent all information to DR Horton along with the request of plans and permits for pool and clubhouse. The Association will not be able to re-plaster the pool/spa in the fall without the original permits on file with The City of Chino. Management will continue to provide the Board with an update until the matter is resolved.

- NEXT MEETING** The next meeting will be held July 21, 2015 at 7:00 pm at Crystal Lane Clubhouse.
- ADJOURN** There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:56 p.m.
- ATTEST** Respectfully Submitted by, Lori Yarborough, Community Manager.

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**APPROVED**

  
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Dave Gillespie, Chairman of the Meeting

**SECRETARY'S CERTIFICATE**

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held June 16, 2015 as approved by the Chairman of the Meeting.

Dated: 7-21-15

  
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Joanne Kirby, Secretary