

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 21, 2023**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on November 21, 2023, at 6:30 pm in the Clubhouse.

PRESENT Dave Gillespie, President
Joanne Kirby, Secretary
Ashley Rozatti, Director

Lori Yarborough, StoneKastle Community Management, Inc.

CALL TO ORDER The meeting was called to order at 6:00 pm by Dave Gillespie.

MINUTES A motion was made by Ashley Rozatti, seconded by Dave Gillespie to approve the regular meeting minutes for October 17, 2023. All in favor. Motion carried.

FINANCIAL STATEMENT The Board reviewed the October 31, 2023, financial statement.

COLLECTIONS Delinquency Report
The Board reviewed the Delinquency Report as of October 2023.

Lien

A motion was made by Dave Gillespie, seconded by Ashley Rozatti to approve to lien the following accounts. All in favor. Motion carried.

- 3080003621
- 3080160892

Attorney Accounts

A motion was made by Dave Gillespie, seconded by Ashley Rozatti to approve to send account 3080141751 to the Attorney. All in favor. Motion carried.

UNFINISHED BUSINESS

Janitorial Proposals

This item has been tabled until January.

Concrete Hazard Solutions Proposal

This item has been tabled until January.

NEW BUSINESS

Proposed Rule Change-28 Day Comment

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 21, 2023 - PAGE 2**

A motion was made by Dave Gillespie, seconded by Ashley Rozatti, to approve the proposed rule changes for each address to receive 15 days of safe listing in the 30-day window and for each vehicle to safelist up to 5 days in 30-day window. All in favor. Motion carried.

Engagement Letter- Audit and Income Tax Preparation

A motion was made by Ashley Rozatti, seconded by Dave Gillespie, to approve the engagement letter from Inouye for the Audit and tax preparation for December 31, 2023, year end in the amount of \$1,400.00. All in favor. Motion carried.

CORRESPONDENCE

13542 Gold Medal Ave

A motion was made, seconded, to deny homeowners request to petition for a rule change to allow a basketball court. All in favor. Motion carried.

A1 Pools

This item has been tabled. The Board requested Management to obtain bids for jacuzzi remodel.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:34 p.m.

ATTEST

Respectfully Submitted by, Lori Yarborough, Community Manager.

APPROVED

Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held November 21, 2023, as approved by the Chairman of the Meeting.

Dated: _____

Joanne Kirby, Secretary