

**CRYSTAL LANE COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
AUGUST 15, 2023**

**NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on August 15, 2023, at 6:30 pm in the Clubhouse.

**PRESENT** Dave Gillespie, President  
Joanne Kirby, Secretary  
Ashley Rozatti, Director

Lori Yarborough, StoneKastle Community Management, Inc.

**CALL TO ORDER** The meeting was called to order at 6:15 pm by Dave Gillespie.

**MINUTES** A motion was made by Joanne Kirby, seconded by Dave Gillespie to approve the regular meeting minutes for July 18, 2023. All in favor. Motion carried.

A motion was made by Dave Gillespie, seconded by Ashley Rozatti to approve the executive meeting minutes for June 20, 2023. All in favor. Motion carried.

**FINANCIAL  
STATEMENT**

A motion was made by Dave Gillespie, seconded by Ashley Rozatti Gillespie to approve the July 31, 2023, financial statement. All in favor. Motion carried.

**COLLECTIONS**

Delinquency Report

The Board reviewed the Delinquency Report as of July 2023.

Lien

A motion was made by Dave Gillespie, seconded by Joanne Kirby to approve to place a lien on account 3080172041. All in favor. Motion carried.

A motion was made by Dave Gillespie, seconded by Joanne Kirby to approve to renew judgement on account 3080001911. All in favor. Motion carried.

**UNFINISHED  
BUSINESS**

Nothing at this time.

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**NEW  
BUSINESS**

Proposed New Verbiage on Violation Policy

A motion was made by Ashley Rozatti, seconded by Dave Gillespie to adopted the new verbiage on the violation policy that went out for a 28-day comment period. All in favor. Motion carried.

Reserve Study Proposal

A motion was made by Ashley Rozatti, seconded by Dave Gillespie to approve Foresight Financial Services for preparation of the reserve study in the amount of \$765.00. All in favor. Motion carried.

**ADJOURN**

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 6:49 p.m.

**ATTEST**

Respectfully Submitted by, Lori Yarborough, Community Manager.

**APPROVED**

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Dave Gillespie, Chairman of the Meeting

**SECRETARY'S CERTIFICATE**

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held August 15, 2023, as approved by the Chairman of the Meeting.

Dated: \_\_\_\_\_

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Joanne Kirby, Secretary