

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 16, 2021**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on November 16, 2021, at 6:00pm in the Clubhouse.

PRESENT Dave Gillespie, President
Joanne Kirby, Secretary
Ashley Rozatti, Director

Lori Yarborough, StoneKastle Community Management, Inc.

ABSENT Mike Ford, Vice President

CALL TO ORDER The meeting was called to order at 6:12 pm by Dave Gillespie.

MINUTES A motion was made by Ashley Rozatti, seconded by Joanne Kirby to approve the regular meeting minutes for October 19, 2021. All in favor. Motion carried.

FINANCIAL STATEMENT A motion was made by Ashley Rozatti, seconded by Joanne Kirby to approve the financial statement ending October 31, 2021. All in favor. Motion carried.

COLLECTIONS Delinquency Report
The Board reviewed the Delinquency Report as of October 31, 2021.

A motion was made by Dave Gillespie, seconded by Ashley Rozatti, and unanimously carried to deny the request to waive all late fees and fees assessed to their account.

A motion was made by Joanne Kirby, seconded by Dave Gillespie, and unanimously carried to approve a payment plan from prior owner of \$500.00 monthly to pay off her debt.

UNFINISHED BUSINESS

Community Wide Paint Scheme
The Board reviewed and discussed this matter. The new schemes will be incorporated with the current schemes.

NEW BUSINESS

Re-Opening of the Clubhouse
The Board reviewed and discussed this matter.

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 16, 2021 - PAGE 2**

MISCELLANEOUS

CPR will meet the freight company when the benches are delivered. They will be delivered into the clubhouse in order to be sure that none of them are taken until they are installed and bolted down.

Pictures of signs discussed at the last meeting. Discussion as to whether the Board wants to change the community signage. Management will do an inventory and get bids for replacement.

Toy Drive- The Board reviewed this matter in order to post on the website for the Toy Drive.

CORRESPONDENCE

Nothing at this time

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:15 p.m.

ATTEST

Respectfully Submitted by, Lori Yarborough, Community Manager.

APPROVED

Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held November 16, 2021, as approved by the Chairman of the Meeting.

Dated: _____

Joanne Kirby, Secretary