

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 21, 2021**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on September 21, 2021, at 6:00pm in the Clubhouse.
- PRESENT** Dave Gillespie, President
Joanne Kirby, Secretary
Ashley Rozatti, Director

Lori Yarborough, StoneKastle Community Management, Inc.
- ABSENT** Ron Dallas, Treasurer
Mike Ford, Vice President
- CALL TO ORDER** The meeting was called to order at 6:00 pm by Dave Gillespie.
- MINUTES** A motion was made by Ashley Rozatti, seconded by Joanne Kirby to approve the regular meeting minutes for August 24, 2021. All in favor. Motion carried.
- FINANCIAL STATEMENT** A motion was made by Ashley Rozatti, seconded by Joanne Kirby to approve the financial statement ending August 31, 2021. All in favor. Motion carried.
- COLLECTIONS** Delinquency Report
The Reviewed the Delinquency Report as of August 31, 2021.
No action needed at this time.

Approve the following accounts to go to the collection attorney:
 - 3080003691
 - 3080030641
- UNFINISHED BUSINESS** Election Rules
A motion was made by Dave Gillespie, seconded by Ashley Rozatti and unanimously carried to approve the draft election rules prepared by Community Legal Advisors. All in favor. Motion carried.
- NEW BUSINESS** 2022 Budget & Reserve Study
The Board discussed this matter about increasing contracts. A motion was made by Ashley Rozatti, seconded by Joanne Kirby, and unanimously carried to approve to increase the following:

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- 3% increase not using excess operating funds
- Personal Touch annual increase of \$300
- Villa Park 5% increase effective 1/1/2022
- Management Contract 5% increase effective 1/1/2022

All in favor. Motion carried.

Community Wide Paint Scheme

Sherwin-Williams has been out to the Community and are working on revising the color schemes. Schemes were provided at September Meeting. Board discussion needed.

PROPOSALS

Mosquito Proposal

A proposal for Mosquito abatement in the amount of \$195.00 was reviewed. A motion was made by Joanne Kirby, seconded by Ashley Rozatti to approve the expense and to end in October. All in favor. Motion carried unanimously.

MISCELLANEOUS

Seabreeze Patio Furniture has returned our patio furniture completed.

The arbors and benches are on the schedule with CPR to start at the end of the month.

CORRESPONDENCE

Homeowner request to install seasonal flowers at Zivi & Gird.

Letter from City of Chino requesting a Mandatory Commercial Organics Recycling Law. The Association is already complying with this as you have Villa Park haul away all of their landscape cleanup waste.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:30 p.m.

ATTEST

Respectfully Submitted by, Lori Yarborough, Community Manager.

APPROVED



Dave Gillespie, Chairman of the Meeting

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SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held September 21, 2021, as approved by the Chairman of the Meeting.

Dated: _____

Joanne Kirby, Secretary