

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
OCTOBER 15, 2019**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on October 15, 2019, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.

PRESENT Dave Gillespie, President
Mike Ford, Vice President
Joanne Kirby, Secretary

ABSENT Ron Dallas, Treasurer

Lori Yarborough, StoneKastle Community Management, Inc.

CALL TO ORDER The meeting was called to order at 6:17 pm by Dave Gillespie.

MINUTES A motion was made by Dave Gillespie, seconded by Joanne Kirby to approve the regular meeting minutes for August 20, 2019. All in favor. Motion carried.

NEW BUSINESS Tree Removal Proposal
A motion was made by Dave Gillespie, seconded by Joanne Kirby to approve a proposal from Villa Park Landscape in the amount of \$850.00 for tree removal. All in favor. Motion carried.

Tax & Audit Proposal
A motion was made by Dave Gillespie, seconded by Joanne Kirby to approve a proposal from Inouye, Shively & Klatt to conduct the audit and tax returns. All in favor. Motion carried.

2020 Budget
Budget to remain at \$85.00.

New Fob System
A motion was made by Dave Gillespie, seconded by Joanne Kirby to approve a proposal from WC Friend in the amount of \$3,532.34 to install new strikes for the exit panic bars at the 5 new gates. All in favor. Motion carried.

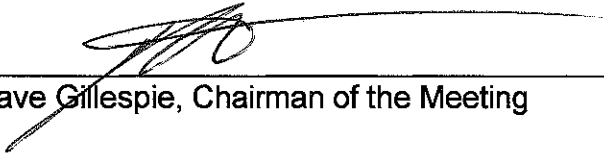
NEXT MEETING The next meeting will be held November 19, 2019 at Crystal Lane Clubhouse.

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ADJOURN There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:20 p.m.

ATTEST Respectfully Submitted by, Lori Yarborough, Community Manager.

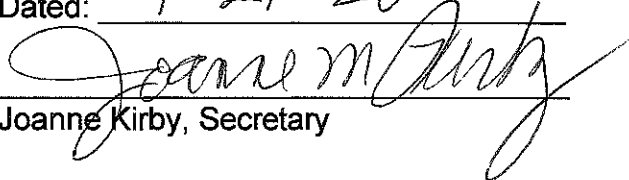
APPROVED



Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held October 15, 2019 as approved by the Chairman of the Meeting.

Dated: 1-21-20


Joanne Kirby, Secretary