

**CRYSTAL LANE COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
JUNE 6, 2019**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on June 6, 2019, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.
- PRESENT** Dave Gillespie, President  
Mike Ford, Vice President  
Joanne Kirby, Secretary
- ABSENT** Ron Dallas, Treasurer  
  
Lori Yarborough, StoneKastle Community Management, Inc.
- CALL TO ORDER** The meeting was called to order at 7:00 pm by Dave Gillespie.
- MINUTES** A motion was made by Dave Gillespie, seconded by Mike Ford to approve the regular meeting minutes for April 16, 2019. All in favor. Motion carried.
- COLLECTIONS** A motion was made by Dave Gillespie and seconded by Joanne Kirby to approve to pre-lien account #3080030441 and lien account #3080003701 and #3080030441. The motion carried unanimously.
- UNFINISHED BUSINESS** Patrol Proposals  
The Board tabled this item indefinitely.
- NEW BUSINESS** Insurance Renewal  
A motion was made by Dave Gillespie, seconded by Mike Ford to approve a proposal from Berg Insurance for the policy period of June 15, 2019-2020 in the amount of \$8,471.00. All in favor. Motion carried.
- Tree Trimming  
A motion was made by Dave Gillespie, seconded by Mike Ford to approve a proposal from Villa Park for tree trimming in the amount of \$37,035.00. All in favor. Motion carried.
- Draft Audit  
A motion was made, seconded and carried to approve the draft audit prepared by Inouye, Shively & Klatt. All in favor. Motion carried.

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CPR Proposal

A motion was made by Dave Gillespie, seconded by Mike Ford to approve a proposal from CPR Construction for wood repairs to the wood trellis at the intersection of Zivi and Grison in the amount of \$2,793.00. All in favor. Motion carried.

Pool Gate Proposals

A motion was made by Dave Gillespie, seconded by Mike Ford to approve a proposal from Fence Menders for improvements to the pool gate in the amount of \$10,250.00. All in favor. Motion carried.

WC Friend Proposals

A motion was made by Dave Gillespie, seconded by Mike Ford to approve a proposal from WC Friend to install 5 new gate strikes in the amount of \$5,199.83 and upgrade existing entry system in the amount of \$8,594.63. All in favor. Motion carried.

Architectural Application

A motion was made seconded and carried to approve an architectural application for a patio cover at 13558 Zivi Ave. All in favor. Motion carried.

**NEXT  
MEETING**

The next meeting will be held July 16, 2019 at Crystal Lane Clubhouse.

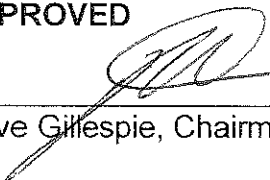
**ADJOURN**

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:00 p.m.

**ATTEST**

Respectfully Submitted by, Lori Yarborough, Community Manager.

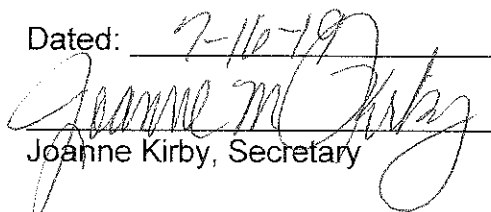
**APPROVED**

  
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Dave Gillespie, Chairman of the Meeting

**SECRETARY'S CERTIFICATE**

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held June 6, 2019 as approved by the Chairman of the Meeting.

Dated: 7-16-19

  
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Joanne Kirby, Secretary

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