

**CRYSTAL LANE COMMUNITY ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
NOVEMBER 22, 2016 MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on November 22, 2016, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.
- PRESENT** Dave Gillespie, President  
Mike Ford, Vice President  
Joanne Kirby, Secretary
- Robin Allen, StoneKastle Community Management, Inc.
- ABSENT** Regina Price, Member  
Ron Dallas, Treasurer
- CALL TO ORDER** The meeting was called to order at 6:30 pm by Dave Gillespie.
- OPEN FORUM** There were 2 Homeowners Present regarding the parking and lighting.
- EXECUTIVE SESSION DISCLOSURE** Robin Allen, Manager, reported that there will be an Executive Session of the Board of Directors held on November 22, 2016 immediately following General Session.
- MINUTES** Motion was made by Dave Gillespie, seconded by Mike Ford to approve the Regular Session meeting minutes of October 18, 2016. Motion carried.
- FINANCIAL STATEMENT** Motion was made by Dave Gillespie, seconded by Mike Ford to approve the financial statement ending October 31, 2016 as submitted. Motion carried.
- LIEN FILING** Motion was made by Mike Ford, seconded by Dave Gillespie to approve the following  
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APN # 1052-362-30-0-00
- UNFINISHED BUSINESS** Lightning Proposal  
This item was tabled.

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Palm Tree Lighting

This item was tabled.

Holiday Lighting

A Motion was made by Dave Gillespie, seconded by Mike Ford to approve Team Lighting in the amount of \$2,195.00 for the holiday lighting. Motion carried.

Budget Draft

A Motion was made by Mike Ford, seconded by Joanne Kirby to approve the budget as presented keeping Crystal Lane at \$82.00 and Fostoria at \$32.00 monthly. Motion carried.

13329 Gold Medal- Solar Architectural Approval

A Motion was made by Dave Gillespie, seconded by Mike Ford to ratify manager approval in November 2016. Motion carried.

Street Sign Replacement

A Motion was made by Mike Ford, seconded by Dave Gillespie to accept Shamrock Paving in the amount of \$28,960.00 to replace street signs and no parking signs throughout the community. Motion carried.

**NEW  
BUSINESS**

Team Lighting 2017 contract

A motion was made by Mike Ford, seconded by Dave Gillespie to accept updated contract for 2017 to remain at \$255.00 with an hourly rate of \$69.00. Motion carried.

13591 Gold Medal

Board reviewed email from homeowner regarding parking.

**NEXT  
MEETING**

The next meeting will be held January 17, 2017 at 7:00 pm at Crystal Lane Clubhouse.

**ADJOURN**

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:36 p.m.

**ATTEST**

Respectfully Submitted by, Robin Allen, Community Manager.

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**APPROVED**

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Chairman of the Meeting

**SECRETARY'S CERTIFICATE**

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held November 22, 2016 as approved by the Chairman of the Meeting.

A UNANAMOUS MOTION WAS MADE TO APPROVE THE NOVEMBER 22, 2016 MINUTES AS PRESENTED AT THE JANUARY 17, 2017 GENERAL SESSION MEETING.