

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
November 21, 2017 MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on November 21, 2017, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.
- PRESENT** Dave Gillespie, President
Joanne Kirby, Secretary
Cathie Force, Member

Robin Allen, StoneKastle Community Management, Inc.
- ABSENT** Ron Dallas, Treasurer
Mike Ford, Vice President
- CALL TO ORDER** The meeting was called to order at 7:00 pm by Dave Gillespie.
- EXECUTIVE
SESSION
DISCLOSURE** Robin Allen, Manager, reported that there was an Executive Session of the Board of Directors held on November 21, 2017 prior to General Session.
- HOMEOWNER
FORUM** There was one homeowner present to discuss, RV Parking.
- MINUTES** Motion was made by David Gillespie, seconded by Joanne Kirby to approve the Regular Session meeting minutes of October 17, 2017 with noted corrections. Motion carried.
- FINANCIAL
STATEMENT** Motion was made by Cathie Force, seconded by Joanne Kirby to approve the financial statement ending October 31, 2017. Motion carried.
- LIEN FILING** A motion was made by Joanne Kirby, seconded by Dave Gillespie to approve the lien filing on APN#1052-362-30-0000, APN# 1052-593-17-0000, APN# 1052-594-46-0000, APN# 1052-594-09-0000, and APN #1052-373-66-0000. Motion carried.

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**UNFINISHED
BUSINESS**

Parking/Patrol

A motion was made by Dave Gillespie, seconded by Cathie Force to approve the safelist days by address and not by vehicle with (15) fifteen days per month per address.

2018 Budget Draft

A motion by Dave Gillespie, seconded by Cathie Force to accept the 2018 Budget Draft as presented with no assessment increase for Crystal Lane and Fostoria. Motion Carried.

**NEW
BUSINESS**

Painting Proposals

At the direction of the Board, this item was table to allow Management to revise the proposals separating the cost on bollards and light poles for painting.

Pool Sandblast Deck Proposals

This item has been table until all items have been received.

Architectural Application 6945 Tamworth

No applications to review at this time.

Correspondence

At the direction of the Board, there are no open items to address.

**NEXT
MEETING**

The next meeting will be held TBT at Crystal Lane Clubhouse.

ADJOURN


There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:36p.m.

ATTEST

Respectfully Submitted by, Robin Allen, Community Manager.

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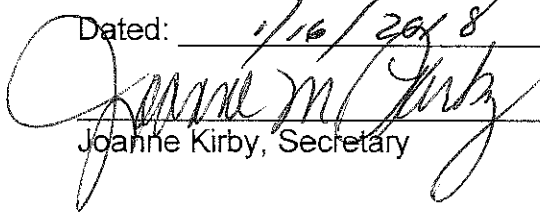
APPROVED



Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held November 21, 2017 as approved by the Chairman of the Meeting.

Dated: 1/16/2018


Joanne Kirby, Secretary