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**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 18, 2014
MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on November 18, 2014 7:00 pm, at 13501 Zivi Avenue, Chino, CA. 91701.

PRESENT Dave Gillespie, President
Joanne Kirby, Secretary
Ron Dallas, Treasurer
Regina Price, Member

Lori Yarborough, StoneKastle Community Management, Inc.

ABSENT Mike Ford, Vice President

CALL TO ORDER The meeting was called to order at 8:08 pm by Dave Gillespie President.

OPEN FORUM There were no homeowners present during open forum.

**EXECUTIVE
SESSION
DISCLOSURE**

Lori Yarborough, Manager, reported that there was an Executive Session of the Board of Directors held to hold hearings and to discuss member discipline matters and contracts.

MINUTES Motion was made by Dave Gillespie and seconded by Ron Dallas to approve the Regular Session meeting minutes of October 21, 2014. Motion carried.

**FINANCIAL
STATEMENT**

The October 31, 2014 financial statements have been provided by management and reviewed. Motion was made by Ron Dallas and seconded by Regina Price to approve the financial statement as submitted. Motion carried.

Delinquent Assessments – Lien Approvals

There was no action required

Accounts to collection attorney

There were no accounts to send to the collection attorney.

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**NEW
BUSINESS**

Lighting Contract

Motion was made by Ron Dallas and seconded by Regina Price to accept the monthly lighting contract submitted by Team Lighting for 2015 in the amount of \$255.00 monthly. Motion carried.

Clubhouse Grout Cleaning

A proposal was presented by Personal Touch to clean the grout in the Clubhouse. The Board declined the proposal. No action taken

Pool Furniture Re-Strapping

The Board reviewed the cost for the pool furniture in need of re-strapping vs. the cost of replacement. At the direction of the Board, Management will provide additional proposals for replacement.

Patrol

Motion was made by Ron Dallas and seconded by Regina Price to reduce patrol to two (2) patrols per night. Motion carried.

**NEXT
MEETING**

The next meeting will be held December 16, 2014 at 7:00 pm at Crystal Lane Clubhouse.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:35 p.m.

ATTEST

Respectfully Submitted by, Lori Yarborough, Community Manager.

APPROVED



Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held November 18, 2014 as approved by the Chairman of the Meeting.

Dated: 1/20/15



Jeanne Kirby, Secretary