

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
OCTOBER 21, 2014
MINUTES**

NOTICE Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on October 21, 2014 7:00 pm, at 13501 Zivi Avenue, Chino, CA. 91701.

PRESENT Dave Gillespie, President
Mike Ford, Vice President
Ron Dalias, Treasurer
Regina Price, Member

Lori Yarborough, StoneKastle Community Management, Inc.
Robin Allen, StoneKastle Community Management, Inc.

ABSENT Joanne Kirby, Secretary

CALL TO ORDER The meeting was called to order at 6:37 pm by Dave Gillespie President.

OPEN FORUM There were no homeowners present during open forum.

**EXECUTIVE
SESSION
DISCLOSURE**

Lori Yarborough, Manager, reported that there was an Executive Session of the Board of Directors held to hold hearings and to discuss member discipline matters and contracts.

MINUTES Motion was made by Dave Gillespie and seconded by Ron Dallas to approve the Regular Session meeting minutes of September 23, 2014. Motion carried.

**FINANCIAL
STATEMENT**

The September 30, 2014 financial statements have been provided by management and reviewed. Motion was made by Mike Ford and seconded by Regina Price to approve the financial statement as submitted. Motion carried.

Delinquent Assessments – Lien Approvals

Motion was made by Dave Gillespie and seconded by Mike Ford to pre lien 3080010231, 3080171771, 3080172073 & 3080010281 and to lien 1052-592-18, 1052-592-23 & 1052-593-39. Motion carried.

Accounts to collection attorney

There were no accounts to send to the collection attorney.

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**UNFINISHED
BUSINESS**

Clubhouse Usage and Insurance

This item was tabled until the November meeting.

**NEW
BUSINESS**

Pool Area Fall Cleaning Proposal

Motion was made by Ron Dallas and seconded by Dave Gillespie to deny the proposal submitted by Personal Touch. Motion carried.

Homeowner Request

The Board reviewed the request from the homeowner at 13592 Gold Medal for access to the association's website. No action was taken.

Correspondence

Bid Accept to California Christmas

Management mailed the bid accept letter to California Christmas per the Board's direction. Management is including for Board view the proposal presented by Team Lighting in the amount of \$2,495.00 which was received September 25, 2014 and over budget the Board approved.

Board Decision sent to 13413 Mashona

Letter sent to homeowner denying their parking permit request until current registration and photos are submitted.

Parking Permit Return Request sent to 13452 Zivi Ave.

Letter sent to homeowner requesting parking permit 0076 be returned due to the extra vehicle no longer being at the resident.

Clubhouse Refrigerator

Email confirmation provided by Personal Touch for cleaning out the clubhouse refrigerator.

**NEXT
MEETING**

The next meeting will be held November 18, 2014 at 7:00 pm at Crystal Lane Clubhouse.

ADJOURN

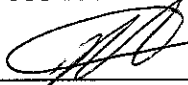
There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 7:49 p.m.

ATTEST

Respectfully Submitted by, Lori Yarborough, Community Manager.

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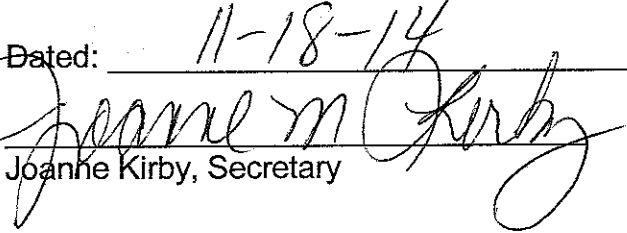
APPROVED



Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held October 21, 2014 as approved by the Chairman of the Meeting.

Dated: 11-18-14


Joanne Kirby, Secretary