

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 23, 2014
MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on September 23, 2014 7:00 pm, at 13501 Zivi Avenue, Chino, CA. 91701.
- PRESENT** Dave Gillespie, President
Joanne Kirby, Secretary
Ron Dallas, Treasurer
- Lori Yarborough, StoneKastle Community Management, Inc.
- ABSENT** Mike Ford, Vice President
Regina Price, Member
- CALL TO ORDER** The meeting was called to order at 7:00 pm by Dave Gillespie President.
- OPEN FORUM** There were no homeowners present during open forum.
- EXECUTIVE SESSION DISCLOSURE** Lori Yarborough, Manager, reported that there was an Executive Session of the Board of Directors held to hold hearings and to discuss member discipline matters and contracts.
- MINUTES** Motion was made by Dave Gillespie and seconded by Joanne Kirby to approve the Regular Session meeting minutes of August 19, 2014. Motion carried.
- FINANCIAL STATEMENT** The August 31, 2014 financial statements have been provided by management and reviewed. Motion was made by Ron Dallas and seconded by Dave Gillespie to approve the financial statement as submitted. Motion carried.
- Investments- Motion was made by Ron Dallas and seconded by Dave Gillespie to approve proceeding with investment recommendations provided by Merrill Lynch. Motion carried.
- Delinquent Assessments – Lien Approvals
Motion was made by Dave Gillespie and seconded by Ron Dallas to pre lien 3080002581, 3080010281, 3080160892. Motion carried.

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Accounts to collection attorney

Motion was made by Dave Gillespie and seconded by Ron Dallas to send account numbers 3080131691, 3080111912 to the collection attorney. Motion carried.

Motion was made by Dave Gillespie and seconded by Ron Dallas to proceed with wage garnishment for account # 3080001191 (prior owner). Motion carried.

Motion was made by Joanne Kirby and seconded by Dave Gillespie to proceed with foreclosure on account # 3080004242. Motion carried.

**UNFINISHED
BUSINESS**

Website

The Board reviewed documentation regarding the Next Door website. No action was taken.

**NEW
BUSINESS**

Holiday Lighting Proposals

Motion was made by Dave Gillespie and seconded by Ron Dallas to approve the proposal submitted by California Christmas for holiday lighting in the amount of \$1,800.00. Motion carried.

Clubhouse Usage Insurance

This item was tabled until the October meeting.

Lighting at the Pool Proposal

Motion was made by Dave Gillespie and seconded by Joanne Kirby to approve the proposal submitted by Team Lighting to change out the clocks in the electrical room in the amount of \$485.00. Motion carried.

Correspondence

Request sent to Villa Park

The Board noted that Villa Park was advised in writing that they are to contact Ron Dallas to look at sprinkler repairs going forward before they are completed.

Request sent to 13557 Mashona

The Board noted that an email was sent to the owner regarding the fine for the trash cans, to date there has been no response.

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Architectural Application-13329 Gold Medal

Motion was made by Dave Gillespie and seconded by Joanne Kirby to deny the architectural application for tree removal as a replacement tree must be installed.

**NEXT
MEETING**

The next meeting will be held October 21, 2014 at 7:00 pm at Crystal Lane Clubhouse.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:38 p.m.

ATTEST

Respectfully Submitted by, Lori Yarborough, Community Manager.

APPROVED

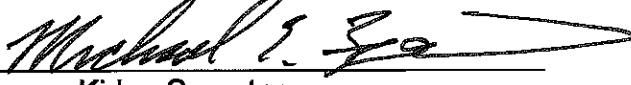


Dave Gillespie, Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held September 23, 2014 as approved by the Chairman of the Meeting.

Dated: 10/21/14



Joanne Kirby, Secretary

Michael Ford V.P.