

**CRYSTAL LANE COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 19, 2017 MINUTES**

- NOTICE** Upon due notice given and received, the regular meeting of the Board of Directors of the Crystal Lane Community Association was held on September 19, 2017, at 7:00 PM. Location 13501 Zivi Avenue, Chino, CA. 91710.
- PRESENT** Dave Gillespie, President
Joanne Kirby, Secretary
Cathy Force, Member
- Robin Allen, StoneKastle Community Management, Inc.
- ABSENT** Ron Dallas, Treasurer
Mike Ford, Vice President
- CALL TO ORDER** The meeting was called to order at 7:00 pm by Dave Gillespie.
- EXECUTIVE SESSION DISCLOSURE** Robin Allen, Manager, reported that there was an Executive Session of the Board of Directors held on September 19, 2017 prior to General Session.
- HOMEOWNER FORUM** There were two (2) owner's present to discuss parking, towing, and violations.
- MINUTES** Motion was made by Joanne Kirby, seconded by Cathie Kirby to approve the Regular Session meeting minutes of August 15, 2017 as presented. Motion carried.
- FINANCIAL STATEMENT** Motion was made by Cathy Force, seconded by Joanne Kirby to approve the financial statement ending August 31, 2017. Motion carried.
- LIEN FILING** No liens at this time.
- OLD BUSINESS** Concrete Gridding
A motion was made by Dave Gillespie, seconded by Joanne Kirby to approve the proposal presented by Concrete Hazards in the amount of \$12,510.00. Motion carried.

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Playground

This item was tabled to allow the Board to schedule an on-site meeting to review the different options for the playground equipment.

**NEW
BUSINESS**

2018 Budget Draft

A motion was made by Joanne Kirby, seconded by Dave Gillespie to keep the Crystal Lane monthly assessment for 2018 at \$82 and Fostoria at \$32.00. Motion Carried.

Parking/Patrol

A motion was made by Dave Gillespie, seconded by Joanne Kirby to change Patrol One's visits to two (2) extended patrols to enforce the Parking Program from 1am to 5am and not handicap vehicles but to cite and call to a Hearing.

City Violation/Signage

There has been no further information provided on the city citation and will be tabled until then.

**NEXT
MEETING**

The next meeting will be held October 17, 2017 at 7:00 pm at Crystal Lane Clubhouse.

ADJOURN

There being no further business to come before the Board of Directors at this time, the meeting was adjourned at 8:12 p.m.

ATTEST

Respectfully Submitted by, Robin Allen, Community Manager.

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APPROVED

Chairman of the Meeting

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly Appointed and Acting Secretary of the Crystal Lane Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held September 19, 2017 as approved by the Chairman of the Meeting.